



**RFP# 2307-092022: Maintenance Hayward Fire Stations  
Addendum No. 1**

Date: October 7, 2022

1. Will a price list be given to the vendors to fill out?
  - a. Yes, attached to this addendum please find the price list that should be filled out and submitted with your bid packet.
2. The RFQ states that the vendor should submit a contractor agreement, however a copy of one is not a part of the RFQ?
  - a. The contract agreement will be issued with the awarded vendor. A contract is not required as part of the bid packet.
3. Regarding Station Number 1, will vendors bid to SPRAY South/ West Bushes vs. manual removal.
  - a. Yes
4. Are there any additions to the scope of work to station number 5?
  - a. Yes, the Trees touching the roof line should be added.
5. Is removing the tree stump at Station Number 2 required?
  - a. No, removing the stump is not required but the removing of the Birch tree is requested.
6. Will all the volunteer palms (palm trees that sprouted) be removed at Station Number 7?
  - a. Yes, all volunteer palms must be removed.
7. For Station Number 4, What areas are the responsibility of the selected vendor to maintain?
  - a. City right of way (areas between street and sidewalk) to be maintained by selected contractor, except for the trees
8. Is the corner by signal light at Station Number Three included in the bid?
  - a. Yes
9. What is the threshold for extra work to be approved by Landscape Manager?
  - a. \$500.00. This onetime clean up maintenance should be included in everyone's bid.
10. Correction: Station #9 is incorrect, should be listed as station #7; page 13 of posted RFQ.

*[End of Addendum]*

**BID FORM**

**For**

**RFP# 2307-092022: Maintenance Hayward Fire Stations**

**For**

**Landscape Maintenance Department**

TO: THE CITY OF HAYWARD

Pursuant and in compliance with your Instructions and Conditions and all other documents relating thereto, the undersigned offer or, having familiarized himself with the terms of the contract, the local conditions affecting the performance of the contract, the cost of the work at the place where the work is being done, and with the specifications and other contract documents, hereby proposed and agrees to perform within the time stipulated, in contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expandable equipment, and all utility and transportation services necessary to perform all of the work required in connection with Bid: Landscape Maintenance Contract, all in strict conformity with the specifications and other contract documents, including **ADDENDAS nos. \_\_\_\_\_, and \_\_\_\_\_, on file at the Office of the Purchasing Manager of the City of Hayward.**

Project Fire Station Maintenance	Base Bid – <b>MONTHLY AMOUNT</b> (lump sum, all labor, materials, equipment, transportation, disposal, licenses, fees and permits)	Additional Information LABOR COST per hour	Additional Information Total Man-hours per week
	\$ _____ per month	\$ _____ cost per hour	_____ hrs per week
One-Time Clean-up fee			\$ _____
Extended Total (Annual Bid Amount)			\$ _____ per year

**TERMS**

Cash terms (if applicable) \_\_\_\_\_ % \_\_\_\_\_ Days

**FOB**

Destination

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