



# CITY OF HAYWARD TREE REMOVAL/PRUNING PERMIT

APPLIED:

ISSUED:

EXPIRES:

APPLICATION NUMBER:

PERMIT\_FEES» \$490

APPLICANT NAME:	CONTRACTOR NAME:
PHONE NUMBER:	PHONE NUMBER:
ADDRESS:	ADDRESS:

**\$490 PERMIT FEES**

**APPLICABILITY:**

A tree removal and pruning permit is required for all Protected Trees. Protected Trees in a single-family property are required front yard tree (one for every fifty feet of street frontage including side street), and trees that are preserved or required to be planted. Protected trees in a multi-family, commercial or industrial property are the trees preserved in place as part of the conditions of approval or discretionary action, and trees planted by the developer for development. Exceptions will apply when personal injury or property damage is determined by the City Landscape Architect or the designated representative to be imminent due to the hazardous or dangerous condition of a Protected Tree, or the Protected Tree is an immediate impediment to the work of any public safety officers, a Protected Tree may be cut or removed without a permit. A Protected Tree removed under these conditions shall be replaced by a 24-inch-box tree under EMERGENCY CIRCUMSTANCES, and shall not negate the Conditions of Approval or Zoning requirements for the property.

**THE WORK IS PROPOSED TO BE COMPLETED AT:**

**EXPLAIN THE WORK TO BE DONE AND WHY (REMOVE OR PRUNE, AND REASON), AND PROVIDE REPLACEMENT TREE NAME AND SIZE**

**THE APPLICANT HAS APPLIED FOR PERMISSION TO:**

- Remove Protected Tree in Single-Family Property
- Remove Protected Tree in Multi-Family, Commercial and Industrial Property
- Pruning of Protected Tree in Single-Family Property
- Pruning of Protected Tree in Multi-Family, Commercial and Industrial Property

Species and size of tree(s) proposed to be removed: \_\_\_\_\_ Inches in diameter

Heritage Tree Name: \_\_\_\_\_  None-Heritage Tree Name: \_\_\_\_\_

**Heritage tree means CA Native Tree**

**Reasons for Tree Removal:**

- Diseased, dead, dying or danger of falling;
- Danger to public or to other Protected Trees;
- Interference with overhead or underground utilities;
- Interference with neighboring view if the tree blocking view is planted after the neighboring house being built;
- Damaging pavement that can't be re-poured with a root barrier or relocated;
- In order to allow reasonable use of the property; and/or
- Encroachment or damages to existing primary residence or development that can't be trimmed or reshaped in a natural looking form or the roots pruned and redirected with root barriers to protect the existing development.

**CONDITIONS OF APPROVAL:**

- Comprehensive arborist report shall be submitted for Heritage Tree removal request regardless of tree location. Appraised value of trees to be removed shall be included in the arborist report unless directed otherwise by City Landscape Architect. Heritage trees are Big Leaf Maple (*Acer macrophyllum*), California Buckeye (*Aesculus californica*), Madrone (*Arbutus menziesii*), California Sycamore (*Platanus racemosa*), Coast Live Oak (*Quercus agrifolia*), Cannon Live Oak (*Quercus chrysolepis*), Blue Oak (*Quercus douglassii*), Oregon White Oak (*Quercus garryana*), California Black Oak (*Quercus kelloggii*), Valley Oak (*Quercus lobata*), Interior Live Oak (*Quercus wislizenii*), California Coastal Redwood (*Sequoia sempervirens*), and California Bay (*Umbellularia californica*).
- Single-Family Property: One 24-inch-box tree for one removed tree, or two 15-gallon trees for one removed tree: Replacement Tree Species: \_\_\_\_\_, Replacement Tree Sizes: \_\_\_\_\_, Quantity: \_\_\_\_\_
- Non Single-Family Property with three (3) or less non-Heritage trees shall be replaced with one 36-inch-box tree for one tree removed.
- Non Single-Family Property with more than three (3) non-Heritage trees, a comprehensive arborist report an appraised value in accordance with Tree Preservation Ordinance Section 10-15.20 shall be submitted with a proposed tree mitigation plan equaling the appraised value.

**POST INSPECTION:**  Required  Not Required; Photo Documentation to be sent.

**To be determined by the City staff**

**STREET TREE PLANTING SPECIFICATIONS:**

1. Tree shall be healthy, disease and insect-free, well rooted, and properly trained with a straight trunk that can stand upright without support. Tree shall exhibit a central leader, or a main branch that can be trained as a central leader. Branches shall be well-developed and shall be evenly and radially distributed around the trunk. Root ball shall not exhibit kinked or circling roots.
2. Tree shall comply with federal and state laws requiring inspection for plant diseases and pest infestation. Clearance from the county agricultural commissioner, as required by law, shall be obtained before planting trees delivered from outside the county.
3. Prior to planting tree, determine the location of existing or future underground utilities. Locate tree a minimum of 5 feet from lateral service lines and driveways. Locate tree a minimum of 15 feet from a light pole, and a minimum of 30 feet from the face of a traffic signal, or as otherwise specified by the City.
4. Tree pit shall be tested for proper drainage prior to planting tree. Fill pit with water; if water remains after a 24-hour period, auger three 4"-diameter by 3-foot deep holes at the bottom of the tree pit. Backfill with drain rock.
5. Set tree in an upright and plumb position. As much as possible, tree shall be positioned such that dominant branches are parallel to the roadway and are oriented away from potential conflicts.
6. If required by the City, a pressure-compensating bubbler, or drip emitters, shall be provided to each tree.
7. Depending on the planter strip width, or the tree well size and the tree species being planted, a 24" deep root-barrier may be required by the City to be placed between the root-boll and the curb and/or sidewalk. Length of strip barrier or size of the box barrier will be specified by the City.
8. Stokes are to be removed when the tree diameter meets or exceeds the diameter of the stoke.

**THE APPLICANT HEREBY AGREES TO COMPLY WITH ALL OF THE APPLICABLE SECTIONS OF THE CITY OF HAYWARD MUNICIPAL CODE, STANDARD SPECIFICATIONS, AND ALL CONDITIONS ATTACHED TO THIS APPROVAL.**

<b>OWNER:</b>	<b>DATE:</b>	<b>APPLICANT/CONTRACTOR:</b>	<b>DATE:</b>
<p><b>In consideration of the granting of this permit and other goods and valuable consideration thereof, the applicant and owner intending to be legally bound, does hereby for the applicant and owner, and heirs, executors, administrators and assigns of the applicant/owner agree to indemnify and hold harmless the City of Hayward, the members of the City Council and their agents, servants and employees and each of them, from and against liability for injury to or death of persons, and/or the liability for damage to property arising from any and all work herein permitted or, incidental thereto or which may arise from the failure of the permittee to perform the obligations of the permittee, with respect to maintenance.</b></p>			
<b>APPROVED BY:</b>			<b>DATE:</b>