



GUIDELINES FOR “FLEET” AND “ON-DEMAND” MOBILE FUELING OPERATIONS

These guidelines have been developed by the Hayward Fire Department to establish permitting procedures for “Fleet” and “On-Demand” mobile fueling operations within the City of Hayward.

What are “Fleet” and “On-Demand” Mobile Fueling Operations

The 2019 California Fire Code establishes standards for the discretionary approval by Fire Departments for allowing Fleet and On-Demand Mobile Fueling Operations. These two operations include:

- “Fleet Fueling” Operations are generally done by tanked vehicles for fueling on commercial, industrial, governmental or manufacturing locations where the public does not have access. These are covered by Section 5706.5.4.5 of the 2019 California Fire Code.



- “On-Demand” Mobile Fueling Operations are where the general public requests fueling of private vehicles at locations such as parking lots. This is covered by Section 5707 of the 2019 California Fire Code.



How to Obtain a Mobile Fueling Permit in Hayward

The following are required to be submitted to the Hayward Fire Department by the mobile fueler:

- One City of Hayward Fire Department permit application for each address.
- Check for \$660.00 for each permit / address.
- Copy of City of Hayward Business License.
- Site use license agreement (or similar) and license agreement including property owner signed approval and tenant signed acknowledgement.
- Site map with designated fueling areas identified and other features as outlined in the California Fire Code Sections 5707.33 and 5707.34 for On-Demand Mobile Fueling operations, or 5706.5.4.5 for Mobile Fleet Fueling Operations.
- Site specific spill prevention and emergency response plan.

Prior to issuance of a permit, the Hayward Fire Department will conduct a verification inspection with the fueler present onsite to ensure all conditions are met. Please ensure the following two agencies are contacted and ensure any necessary approvals are obtained and sent to the Hayward Fire Department:

- City of Hayward Water Pollution Source Control at (510) 881-7900 for protection of stormwater.
- City of Hayward Planning Division at (510) 583-4200 to ensure businesses have been properly permitted.

Annual Permitting

Once approved, an annual Operational Permit will be required to be obtained by the fueling company at each location along with submittal of required fees. The Fire Department will also conduct periodic inspections.



For more information, please call the Hayward Fire Department, Hazardous Materials Office (510) 583-4910