

Attachment B

Sample Affidavit

**City of Hayward
Affidavit of Unclaimed Monies**

I, _____, hereby declare that I am the legal owner or custodian of check
check number _____, issued by the City of Hayward, in the amount of
\$ _____, dated _____ and the name of the payee shown is
_____.

Indicate below what happened – Mark on the box and explain.

- () The above check was not received.
- () The above check was destroyed by _____.
- () The above check was lost by me on _____.
- () Other _____.
- () The above check is attached. The check is now void because it was not
cashed within six months and became stale dated.

I request that a replacement check be issued to me and agree that if the above check is received I will promptly return it to the City of Hayward, Finance Department.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

EXECUTED AT _____,

THIS _____, DAY OF _____, 20 ____.

Signature

Daytime Phone number

Address

City State Zip