



### NOTICE TO TENANTS

Pursuant to the provisions of Section 12-1.17 of the City of Hayward's Residential Rent Stabilization and Tenant Protection Ordinance No. 19-12 C.S., as amended, Landlords are required to pay an administration fee to the City on an annual basis to defray the costs of administering the ordinance. The fee is charged against each Covered Rental Unit subject to the ordinance in the City. The ordinance further provides that Landlords may collect up to 50 percent of this fee from the Tenants of a Covered Rental Unit by assessing the fee to the Tenants as a Governmental-Utility Services cost pursuant to Section 12-1.05(d) of the ordinance.

The Rent stabilization fee imposed for the 2021 fiscal year (July 1, 2020-June 31, 2021) is \$40 per Covered Rental Unit. The Landlord has paid the full amount of the fee to the City and has decided to exercise the option to collect a portion of the fee from the Covered Rental Unit Tenants. Your fifty percent (50%) share of this fee is \$20. Please remit the full amount of \$20 to \_\_\_\_\_ by an acceptable form of payment with your next Rent payment. Acceptable forms of payment include

\_\_\_\_\_.

Tenants with any questions about payment of the fee can contact the landlord at

\_\_\_\_\_.

