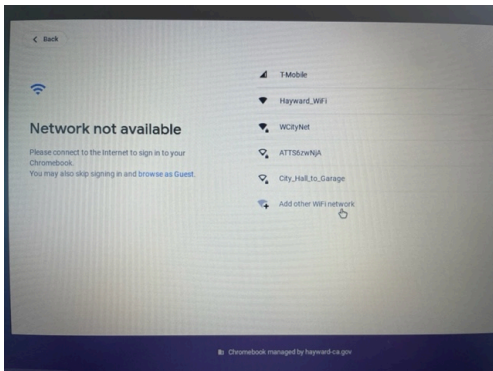


## PART 1: GETTING STARTED



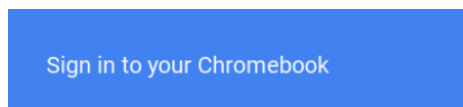
### 1 START UP YOUR CHROMEBOOK

Your Chromebook takes around 8 seconds to start. Simply open the lid or press the power button in the upper right corner of the keyboard



### 2 CONNECT TO WI-FI NETWORK

Choose your preferred WiFi Network Name from the Network menu. The Chromebooks that are available for checkout must be connected to an external WiFi source (not provided) to connect to the Internet.



Enter your email

[More options](#)

[NEXT](#)



### 3 SIGN IN TO YOUR GOOGLE ACCOUNT OR BROWSE AS GUEST

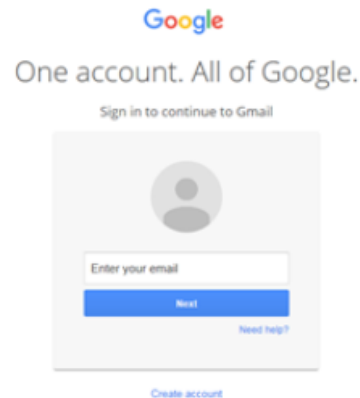
Sign in with your Google (Gmail) account or browse the internet as a guest.

\*When you sign in with your own account, Google will remember your preferences.

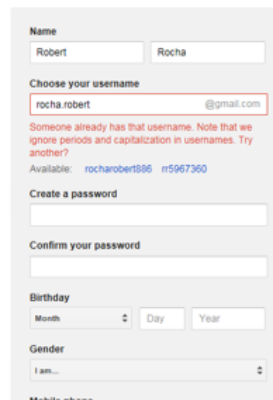
\*When you sign in as a Guest, your preferences will not be saved.

## PART 2: SIGNING UP FOR A GOOGLE ACCOUNT (FOR THOSE THAT DO NOT HAVE AN EXISTING GMAIL ACCOUNT)

**1 FOLLOW THE PROMPT AND CLICK ON "CREATE NEW ACCOUNT." YOU CAN ALSO GO TO WWW.GMAIL.COM TO CREATE A NEW ACCOUNT.**



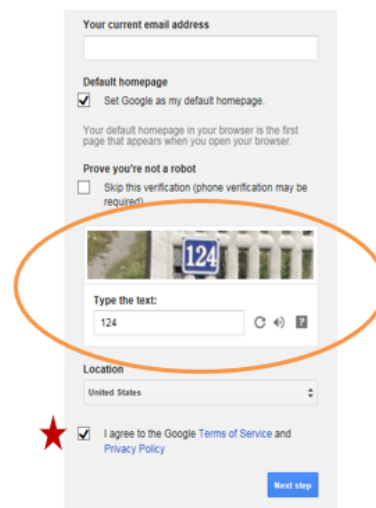
**2 FILL IN YOUR NAME, DATE OF BIRTH, ETC.**



The image shows the Google account creation form. It includes fields for "Name" (First and Last), "Choose your username" (with a red box around "rocha.robert" and a note about uniqueness), "Create a password" and "Confirm your password", "Birthday" (Month, Day, Year), "Gender", and "Mobile phone".

**Note: The hardest part is finding a username that you like and does not already exist.**

**3 TYPE THE TEXT THAT IS SHOWN & AGREE TO THE TERMS OF SERVICE.**

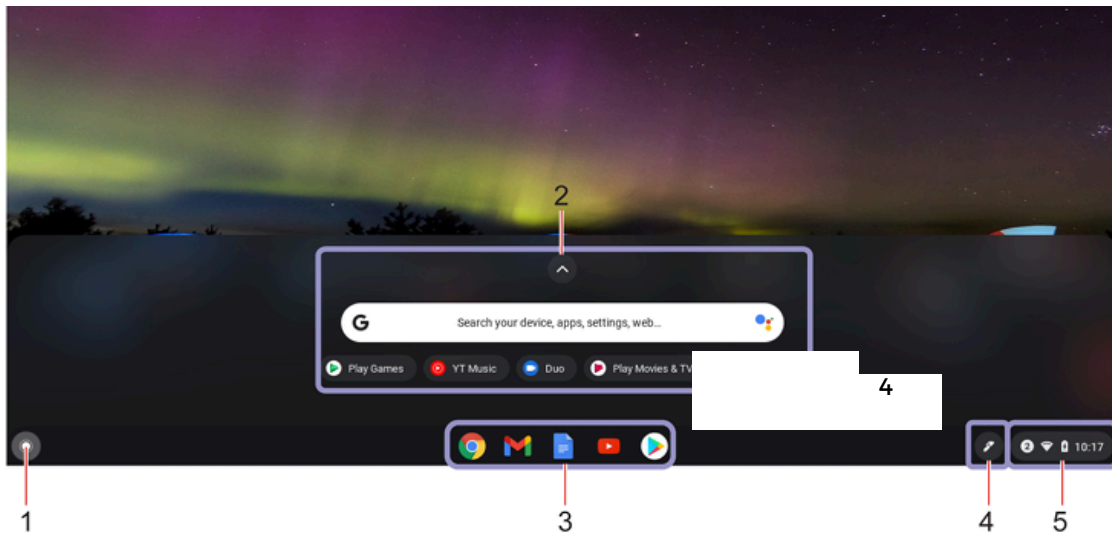


The image shows the Google account creation form with the CAPTCHA step. It includes fields for "Your current email address", "Default homepage" (checked), "Prove you're not a robot" (with a CAPTCHA image of a house with the number 124), "Type the text:" (with a text input field containing "124"), "Location" (United States), and a checkbox for "I agree to the Google Terms of Service and Privacy Policy" (checked). A red star is next to the agreement checkbox. A blue "Next step" button is at the bottom right.

**4 CLICK 'NEXT STEPS.'**

## PART 3: GETTING TO KNOW YOUR CHROMEBOOK

### 1 THE HOMESCREEN AND APPS MENU

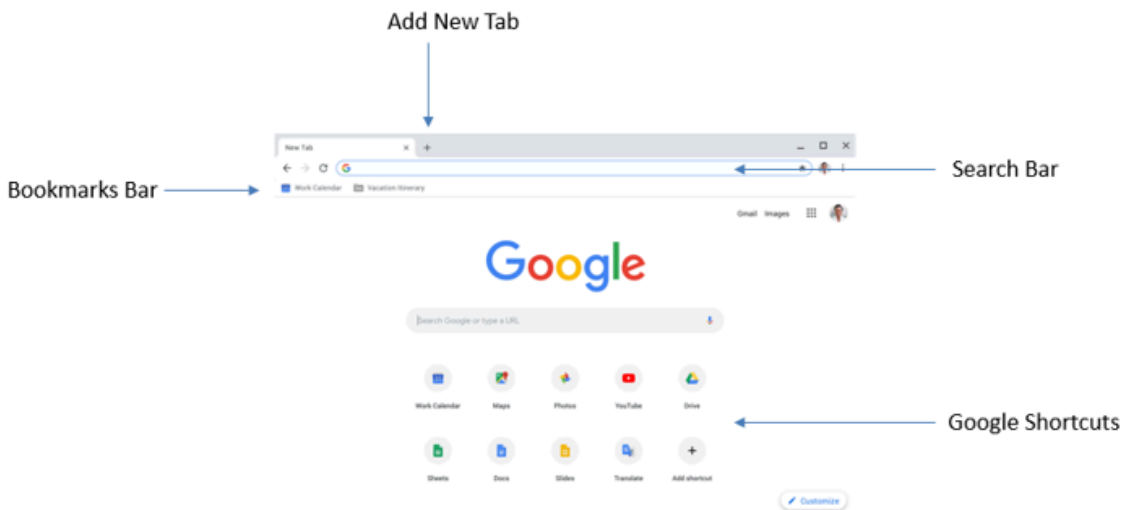


1. Launcher Button: Open the search box and the app Launcher
2. Search box and App Launcher: Type the name of your device, app, or Web page in the search box. Click any app shown in the app Launcher to open the app quickly.
3. Shelf: Pin your frequently used apps or Web pages to the shelf for easy access.
4. Manage network connection, updates, and settings. By default, network connection status, battery status, and the time are displayed.

## PART 3: GETTING TO KNOW YOUR CHROMEBOOK

3

### BROWSING THE INTERNET



4

### MANAGING BOOKMARKS

#### Add a bookmark

1. On your computer, open Chrome.
2. Go to the site you want to visit again in the future.
3. To the right of the address bar, click Star ☆.

#### Find a bookmark

1. On your computer, open Chrome.
2. At the top right, click More ⋮ > **Bookmarks**.
3. Find and click a bookmark.

**Tip:** You can open bookmarks faster with the bookmarks bar. You'll find your bookmarks under the address bar. Click a bookmark to open it.






To turn the bookmarks bar on or off, click More ⋮ > **Bookmarks** > **Show Bookmarks Bar**.

# 5 THE KEYBOARD



	Camera		Webcam privacy shutter
	Microphone		Power button
	Touchpad		



	Camera*		Webcam privacy shutter
	Microphone*		Touch screen
	Touchpad		