



# Permit Fee and Tax Reference

Development Services Department  
777 B Street Hayward, CA 94541  
510.583.4140

**PERMIT FEES and TAXES:** *Verify fee amounts in each category to determine the overall cost of the project.*

For more detailed information, see the Master Fee Schedule on the City of Hayward Website here:

<https://www.hayward-ca.gov/your-government/documents/master-fee-schedule>

## **BUILDING PERMIT FEES (Plan Check, Inspection and Administrative Fees)**

The fees are based on a formula that utilizes valuation as the input. Valuation is defined as the total cost of materials and labor to build the project. All sub-permits (plumbing, mechanical and electrical) are included in the fees for new construction and alterations. In addition to the basic fees for plan check and inspection services, there are also a series of administrative fees added to the permit. To get an estimate of the **building permit fees**, contact a City of Hayward Permit Technician: **510-583-4140**. Make sure you have a complete description of the scope of work, valuation, and the square footages to get an accurate estimate.

## **FIRE DEPARTMENT and HAZARDOUS MATERIALS REVIEW**

Many projects require a review by the Fire department based on their location in the city, type of chemicals stored or used in the facility and type of use. There will also be fees for sprinklers and alarms that will be processed as separate permits through the Fire Prevention Office. To determine if a Fire Department plan check applies to your project and to get an estimate of the fees, contact the **Hayward Fire Prevention Office** at: **510-583-4900**

## **UTILITY CONNECTION FEES - Water and Sewer**

New single-family homes, new commercial buildings and many alterations to existing buildings will owe utility connection fees for water and sewer. To get an estimate on the fees, contact the **Public Works Department Utilities Division: 510- 583-4722**.

## **BUILDING CONSTRUCTION AND IMPROVEMENT TAX** (HMC Ch. 8, Article 8)

Each dwelling unit is subject to this one-time tax. For single-family dwelling with < 1,500 square feet of habitable area: \$600. For single-family dwelling with > 1,500 square feet of habitable area: \$750. For multi-family dwellings with < 800 square feet of habitable space: \$300. For multi-family dwelling units with > 800 square feet of habitable space: \$450.

## **SUPPLEMENTAL BUILDING CONSTRUCTION AND IMPROVEMENT TAX** (HMC Ch. 8, Article 15)

New single-family homes are subject to a one-time tax of \$1,200 per unit. New multi-family buildings are subject to a tax of \$960 per unit. New commercial space is charged a one-time tax per square foot of \$1.44 for warehouse, \$3.96 for retail and \$3.00 for office. If an existing building is demolished on the same site, a credit will be applied to the new building based on the same rates applied to the square footage of the previous use.

## **PARK DEDICATION FEES**

Most newly built homes or dwelling units are required to pay this one-time fee.

- a. ADU that is 749 square feet or less: no fee
- b. ADU that is 750 square feet or more: \$3,091
- c. Studio Unit: \$3,091
- d. 1 Bedroom Unit: \$4,841
- e. 2 Bedroom Unit: \$8,732
- f. 3 Bedroom Unit: \$15,249
- g. 4 + Bedroom Unit: \$21,211

For more information, contact the Planning Division at: **510-583-4200**

## **SCHOOL DISTRICT FEES**

The Hayward Unified School District charges for new square footage of habitable space. To verify if your project will owe school fees, contact the Hayward Unified School District at: **510-784-2680**

## **AFFORDABLE HOUSING FEES** (HMC Ch. 10, Article 17)

Under the Affordable Housing Ordinance (see Hayward Municipal Code Ch. 10, Article 17), residential development projects comprised of two or more dwelling units, that are not providing the minimum number of required affordable housing units, are subject to pay a one-time affordable housing in-lieu fee. The fee is calculated by multiplying the project's total habitable square footage by the fee rate applicable to the project (high density condominium or other Residential). The affordable housing in-lieu fee is subject to change and published annually in the [City of Hayward Master Fee Schedule](#). You can request an invoice for the fee when you submit for building permits. If you would like an estimate of the in-lieu fee earlier in your project, you will need to provide Housing Division staff with the habitable square footage per unit type consistent with plans submitted for the permit application, the number of units per type, and the type of project (high density condominium or other Residential). The fee is to be paid prior to issuance of permits or prior to issuance of certificate of occupancy (rate increases by 10%). You can also visit the Housing Division [Paying the Affordable Housing In-lieu Fee](#) webpage for more information. For questions related to the in-lieu fee, please contact the Housing Division at: **510-583-4454**.