



OWNER AUTHORIZATION FORM

Development Services Department
Planning Division

Type of Public Works Permit Requested:

- | | |
|--|--|
| ☐ Grading Permit | ☐ Lot Line Adjustment/Lot Alteration: |
| ☐ Tract Map (Final) | ☐ Lot Line Adjustment |
| ☐ Parcel Map | ☐ Merger |
| ☐ Other: _____ | ☐ Certificate of Compliance |

Project Information

Location: _____

Tract/Parcel Number: _____

Brief Project Description: _____

Property Owner Information

Property Owner(s): _____

Mailing Address: _____

Phone Number: _____ Email: _____

Property Owner's Authorized Representative Information

Authorized Representative: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Certification Statement

- I/We certify that I/we are presently the legal owner(s) of the property referenced in this application and/or have the authority of the legal owner(s) to act on their behalf(s).
- I/We acknowledge the filing of this application and certify that all the information is true and accurate and that I/we have familiarized myself/ourselves with the relevant provisions of the Hayward Municipal Code.
- I/We hereby guarantee, as an authorized agent, applicant, property owner, or project sponsor, that I/we individually and jointly assume full responsibility for all costs incurred by the City in processing this application.
- **I/We acknowledge that plan review and field inspections will be completed on a time and materials basis and may exceed the initial deposit amount.**
- I/We understand and agree that unpaid balances may be referred to a collections agency, and failure to pay all charges will result in a hold on any processing of current and/or future permits at the property.

Property Owner Printed Name: _____

Property Owner Signature: _____ Date: _____

Authorized Representative Printed Name: _____

Authorized Representative Signature: _____ Date: _____