



CITY OF
HAYWARD
HEART OF THE BAY

Adopted Master Fee Schedule Fiscal Year 2014

Revised: September 14, 2013

Director of Finance: Tracy Vesely

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Introduction

The Master Fee Schedule Resolution reports fees for services that are provided to our citizens. Fees that do not recover the full cost of providing the service result in a subsidy which shift funds away from the critical, high priority needs of job creation, public safety initiatives, utility services, and neighborhood programs.

Before a fee increase was considered the Department responsible for the service demonstrated that the services are being provided as efficiently and effectively as possible. There are a minimal number of fees that were considered for an increase in this year's amendment. For these fees, each respective department demonstrated that services are provided in a best practices manner, and that all reasonable opportunities for savings have been exhausted. As a result of this critical analysis, only fees for new programs or services have been added. Additionally, other fees have been lowered, deleted, or to clarify actual fees charged for services.

Proposition 26 Review and Compliance

In November 2010, California voters approved Proposition 26, which amended Article XIII C of the state constitution regarding the adoption of fees and taxes. Proposition 26 seeks to assure that taxes, which must be approved by the voters, are not disguised as fees, which can be approved by legislative bodies, such as a city council. The proposed Master Fee Schedule (MFS) has been reviewed for compliance with Proposition 26, and in the City Attorney's opinion, the MFS is compliant.

All City Departments

- A. ADMINISTRATIVE CITATIONS** – Authorized by Hayward Municipal Code (HMC) Article 7 - Administrative Citations have fines set pursuant to Government Code (GC) Section 53069 and 36900. Unless otherwise specified by Ordinance, Fee Schedule or Code, the fine amount for any violation of any section of the Municipal Code shall be:
- | | |
|------------------------------------|----------|
| 1. First Violation | \$100.00 |
| 2. Second Violation | \$200.00 |
| 3. Third and Subsequent Violations | \$500.00 |
- B. ADMINISTRATIVE HEARING FEE** \$50.00
- C. CD-ROM or DVD** \$5.00 each
- D. DISHONORED OR RETURNED PAYMENT FROM BANK OR CREDIT CARD**
- | | |
|--|--|
| 1. <u>If paid within 30 days of notification</u> | \$25.00 + amount of check |
| 2. <u>If paid after 30 days of notification, subject to forgiveness of all or a portion of the fee by the Director of Finance.</u> | As authorized by California Civil Code 1719, but not less than \$25.00 |

E. GROSS HOUSEHOLD INCOME

The State of California annually publishes an Official State Income Limits guideline for each county. This document is available through the California Department of Housing and Community Development website at <http://housing.hcd.ca.gov>. Municipal programs offering income based discounts will use the 'Alameda County - Very Low Income' figures to determine eligibility.

F. LATE AND DELINQUENT PAYMENTS

Unless specifically provided otherwise, the manner of payment, delinquency status, and assessment and collection of penalties for delinquent payment of the fees imposed or reflected by this master fee schedule shall be as follows:

DAILY FEE: Due on its effective date and delinquent at 5:00 PM on due date.

MONTHLY FEE: Due on the first day of each month for which licenses, permits, fees are sought and delinquent at 5:00 PM on the tenth day of the month.

QUARTERLY FEE: Due on the first day of the yearly quarter period and delinquent at 5:00 PM on the tenth day of the first month in which the quarterly fee is due.

ANNUAL FEES: Due on the first day of the established annual period and delinquent at 5:00 PM on the tenth day of the first month in which the annual fee is due. A late payment fee of \$5.00 per month shall be applied to all accounts paid after the established due date.

The delinquent account(s) shall be assessed an interest charge of one percent (1%) per month of the unpaid delinquent balance and related interest charge. The interest charge shall be applied to all accounts delinquent for any calendar month or portion of such month, and shall not be prorated.

If the delinquent payment is paid within 30 days of notification, the interest fee may be subject to forgiveness based on hardship. The Director of Finance shall review and document all interest fees not collected.

G. PHOTOCOPYING OF FILE MATERIALS:

- | | |
|---|--|
| 1. <u>Black and White Copy</u> - 8½ x 11 inches or 8½ x 14 inches | \$0.50/page for first ten (10) pages of each document
\$0.10 each additional page of same document |
| 2. <u>Black and White Copy</u> – 11 inches x 17 inches | \$1.00/page for first ten (10) pages of each document
\$0.20/page each additional page of same document |
| 3. <u>Color Copy</u> - 8½ x 11 inches or 8½ x 14 inches | \$0.75/page |
| 4. <u>Color Copy</u> – 11 inches x 17 inches | \$1.50/page |

H. RESEARCH OR ANALYSIS OF RECORDS (involving more than 15 minutes) \$39.00 per hour (minimum charge \$20.00)

I. SMOKING ORDINANCE

- | | |
|--|-----------------------|
| 1. Smokers Violating the Ordinance | \$50.00 per violation |
| 2. Fines for businesses that fail to enforce the smoking ordinance | |
| (1) First Offense | \$1,000.00 |
| (2) Second Offense | \$1,500.00 |
| (3) Third Offense | \$2,000.00 |

City Attorney

A. RENT STABILIZATION ADMINISTRATION

- | | | |
|----|---|--------|
| 1. | <u>Annual Fee per Residential Dwelling Unit</u> | \$.69 |
| 2. | <u>Annual Fee per Mobile Home Space</u> | \$.73 |

The fees set forth herein shall be payable immediately and shall be delinquent if not received by the Rent Review Office on or before 5 p.m., July 30, 2013 for Residential and Mobile home.

City Clerk

A. GENERAL SCHEDULE OF CHARGES

1. <u>Agenda</u> – City Council – Weekly Mailing	\$32.00/year
2. <u>Certification of Documents</u>	\$15.00 for first page; \$6.00 each succeeding pages
3. <u>Certificate of Residency</u>	\$15.00/issuance
4. <u>Photocopying of Public Records</u>	\$0.50/page for the first ten pages; \$0.10/page thereafter \$0.10/page for campaign statements (GC 81008)
5. <u>Minutes</u> – City Council – Weekly Mailing	\$47.00/year
6. <u>Municipal Code</u>	
a. Service Charge for Amendments	\$61.00/year
b. Service charge for Amendment to Zoning Ordinance (Chapter 10, Article 1)	\$61.00/year
7. <u>Traffic Code</u>	\$10.00
8. <u>Traffic Regulations</u>	\$10.00
9. <u>Reproduction of Tape of Meetings</u>	\$20.00/tape
a. City Council	
b. Planning Commission	
10. <u>Reproduction of CD of Meetings:</u>	\$20.00/CD
a. City Council	admin fee + actual contractor's
b. Planning Commission	invoice charges
11. <u>Publication of "Notice of Intent to Circulate a Petition for Municipal Initiative"</u> (refundable if a sufficient petition is filed within one year) EC 9202 (b)	\$200.00
12. <u>Election year</u>	
a. Publication cost of the candidate's in the sample ballot pamphlet	actual printer cost
13. <u>City Charter</u>	\$4.00
14. <u>Notary Service</u>	\$10.00/document
15. <u>Passport Service</u>	
*a. Passport Fee	\$110.00 (age 16 and over); \$80.00 (under 16)
b. Passport Execution Fee	\$25.00
c. Express Mail from COH to LA	\$19.95
*d. Express Mail from State to Customer	\$12.85
e. Passport Photo	\$ 7.50

Note: Items a & d – payable to U.S. Dept. of State
Items b, c, & e – payable to City of Hayward

City Manager

A. ADMINISTRATIVE SERVICES

1.	<u>Economic Development Committee Agenda</u>	\$4.00/year
2.	<u>Economic Development Committee Minutes</u>	\$4.00/year
3.	<u>Economic Profile or Plan</u>	\$5.00/each
4.	<u>Annual Bonds Issue Fees</u>	1/8 of 1% of bond amount
5.	<u>Low Income Mortgage Credit</u>	2% of first year's credit payable as part of State Fee

B. COMMUNITY PRESERVATION PROGRAM

1.	<u>Request for Postponement of Inspection</u>	
a.	First Request	No Charge
b.	Second Request	No Charge + \$100.00 penalty
c.	Third Request	No Charge + \$200.00 penalty
d.	"No Show" for Inspection Appointment	\$175.00 + \$200.00 penalty
2.	<u>Violation of Community Preservation, Sign, Vehicle, Weed Abatement and Zoning Ordinances</u>	
a.	First Violation	
(1)	Initial inspection	No Charge
(2)	Reinspection shows violation eliminated	No Charge
(3)	Reinspection shows violation still exists	\$522.00 + \$100.00 penalty
(4)	Second inspection violation still exists	\$522.00 + \$200.00 penalty
(5)	Third inspection violation still exists	\$522.00 + \$500.00 penalty
(6)	Fourth inspection violation still exists	\$522.00 + \$500.00 penalty
(7)	Fifth and subsequent inspections violations still exist	\$522.00 + \$500.00 penalty
b.	Subsequent violation within 12 months (same property owner)	
(1)	Initial inspection and notices	\$651.00 + \$800.00 penalty

(2)	Each subsequent inspection violation still exists	\$506.00 + \$1,000.00 penalty
c.	Abatement costs (per parcel)	\$992.00 plus contractor costs
d.	Lien/Special Assessment (per parcel)	\$342.00
3.	<u>Hearing Fee: (Administrative, Special Assessment, Administrative Citation, and Lien Hearings)</u>	\$50.00/Hearing

C. ECONOMIC DEVELOPMENT

Hayward Film Permit

1.	Film Permit applications	\$125/day
2.	Expedited Film Permit (3-5 days)	250.00 (excludes larger productions)
3.	Film Permit (TV series, movies, feature films, pilots)	\$175/day
4.	Minor Encroachment Permit (filming) – excluding work to be performed by Public Works, i.e. no traffic control plan provided, just review	\$834 flat fee
5.	Major Encroachment Permit (filming) – includes work from Public Works, - traffic control plan	\$1,507 flat fee
6.	Police clearance (filing)	\$105 hourly
7.	Fire Permit (filming)	100.00 flat fee (does not included cost if presence is required at event)
8.	Filming on City Property/ Facilities/Hangars (varies) Airport Property and Hangars- filming and photography requests will be authorized at the discretion of the Airport Manager provided that the requested activity will in no way interfere with the safe, orderly and uninterrupted use of Airport facilities by Airport users or portrays the Airport in a negative manner.	\$1,500 Daily fee (extra labor, security, engineering or comparable cost are not included)
9.	Filming at City Hall	\$575 Daily fee (does not include cost of guard, janitorial and insurance).

D. RENTAL HOUSING & HOTEL INSPECTION FEES AND PENALTIES

1. Annual fee for rental housing, hotel or motel units.

- a. Single family, duplex, triplex or fourplex \$41
- b. Five or more units \$10 per unit

2. Request for postponement of initial inspection or progress check

- a. First request **No Charge**

3. Inspection, report and enforcement actions pursuant to HMC, Ch.9, Art. 5

Parcel containing two or more rental housing units or a hotel/motel

a. Initial Inspection

- (1) No violations found **No Charge**
- (2) Violations found \$272 per parcel + \$27 per unit or hotel/motel room with violation

b. Progress Checks

- (1) First Progress Check
 - (a) Violations corrected **No Charge**
 - (b) Violations not corrected \$154 per parcel + \$53 hotel/motel room with violation
- (2) Second Progress Check \$154 per parcel + \$53 per unit or hotel/motel room with violation + \$200 penalty
- (3) Third Progress Check \$154 per parcel + \$53 per unit or hotel/motel room with violation + \$400 penalty
- (4) Fourth Progress Check \$154 per parcel + \$53 per unit or hotel/motel room with violation + \$800 penalty

(5) Fifth and subsequent re-inspections	\$154 per parcel + \$53 per unit or hotel/motel room with violation + \$1,600 penalty
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Parcel containing single-family rental unit
(including condominium or townhouse)

c. Initial Inspection

(1) No violations found	No Charge
(2) Violations found	\$272

d. Progress Checks

(1) First Progress Check	
(a) Violations corrected	No Charge
(b) Violations not corrected	\$154 per parcel
(2) Second Progress Check	\$154 per parcel + \$200 penalty
(3) Third Progress Check	\$154 per parcel + \$400 penalty
(4) Fourth Progress Check	\$154 per parcel + \$800 penalty
(5) Fifth and subsequent re-inspections	\$154 per parcel + \$1,600 penalty

Two or more contiguous dwelling units/same owner

e. Initial Inspection

(1) No violations found	No Charge
(2) Violations found	\$154 per parcel + \$53 per unit

f. Progress Checks

(1) First Progress Check	
(a) Violations corrected	No Charge
(b) Violations not corrected	\$154 per parcel + \$53 per unit
(2) Second Progress Check	\$154 per parcel + \$53 per unit + \$200 penalty

(3) Third Progress Check	\$154 per parcel + \$53 per unit + \$400 penalty
(4) Fourth Progress Check	\$154 per parcel + \$53 per unit + \$800 penalty
(5) Fifth and subsequent re-inspections	\$154 per parcel + \$53 per unit + \$1,600 penalty
4. Initial Inspection or Progress Check – No Access	
a. No access-First Site Visit	\$100
b. No access-Second Site Visit	\$200
c. No access-Third Site Visit	\$400
d. No access-Fourth Site Visit	\$800
e. No access-Fifth and Subsequent Site Visits	\$1,600
5. Rent Control Deregulation Inspection pursuant to Ord. No. 83-023, as amended	
a. Initial inspection/survey and one re-inspection	\$246 per unit
b. Additional re-inspections	\$116
c. Contiguous initial inspection/survey and one re-inspection of two or more units/same owner/same development	\$308 first unit + \$62 each additional unit
d. Additional non-contiguous re-inspections	\$154 per unit
6. Lien (per parcel)	\$342
7. Hearing Fee	\$50 hr.

Development Services Department

A. BUILDING DIVISION & PLAN CHECK SERVICES

New Construction Fees

PLAN CHECK AND INSPECTION FEES

(includes MEPs)

A Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
A	Assembly		600	\$5,764	\$41	\$4,804	\$34	\$3,842	\$27
-			3,000	\$6,747	\$24	\$5,622	\$20	\$4,498	\$16
-	-		6,000	\$7,467	\$14	\$6,223	\$12	\$4,978	\$9
-	-		12,000	\$8,318	\$6	\$6,932	\$5	\$5,546	\$4
-	-		30,000	\$9,368	\$4	\$7,807	\$3	\$6,245	\$3
-	-		60,000	\$10,545	\$18	\$8,788	\$15	\$7,030	\$12
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
A	Assembly		600	\$8,375	\$18	\$6,980	\$15	\$5,583	\$12
-			3,000	\$8,807	\$104	\$7,339	\$87	\$5,872	\$69
-	-		6,000	\$11,934	\$26	\$9,945	\$22	\$7,956	\$18
-	-		12,000	\$13,513	\$19	\$11,261	\$16	\$9,008	\$13
-	-		30,000	\$17,023	\$12	\$14,185	\$10	\$11,349	\$8
-	-		60,000	\$20,712	\$35	\$17,260	\$29	\$13,808	\$23

B Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
B	Business		250	\$4,919	\$84	\$4,099	\$70	\$3,279	\$56
-	-		1,250	\$5,757	\$49	\$4,798	\$41	\$3,838	\$33
-	-		2,500	\$6,372	\$29	\$5,311	\$24	\$4,249	\$19
-	-		5,000	\$7,099	\$12	\$5,916	\$10	\$4,733	\$8
-	-		12,500	\$7,994	\$8	\$6,661	\$7	\$5,329	\$5
-	-		25,000	\$8,999	\$36	\$7,499	\$30	\$6,000	\$24
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
B	Business		250	\$5,243	\$27	\$4,369	\$23	\$3,495	\$18
-			1,250	\$5,513	\$157	\$4,594	\$131	\$3,675	\$104
-	-		2,500	\$7,470	\$40	\$6,226	\$33	\$4,980	\$26
-	-		5,000	\$8,459	\$29	\$7,050	\$24	\$5,640	\$20
-	-		12,500	\$10,656	\$18	\$8,880	\$15	\$7,104	\$12
-	-		25,000	\$12,962	\$52	\$10,802	\$43	\$8,642	\$35

E Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
E	Educational		1,000	\$6,072	\$26			\$5,060	\$22
-			5,000	\$7,106	\$15			\$5,922	\$13
-	-		10,000	\$7,866	\$9			\$6,555	\$7
-	-		20,000	\$8,763	\$4			\$7,303	\$3
-	-		50,000	\$9,865	\$2			\$8,221	\$2
-	-		100,000	\$11,112	\$11			\$9,260	\$9
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
E	Educational		1,000	\$8,375	\$11			\$6,980	\$9
-			5,000	\$8,807	\$63			\$7,339	\$52
-			10,000	\$11,935	\$16			\$9,946	\$13
-			20,000	\$13,512	\$12			\$11,260	\$10
-			50,000	\$17,021	\$7			\$14,184	\$6
-			100,000	\$20,715	\$21			\$17,262	\$17

F Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
F	Factory Industrial		1,500	\$5,995	\$17			\$4,996	\$14
-	-		7,500	\$7,017	\$10			\$5,847	\$8
-	-		15,000	\$7,766	\$6			\$6,472	\$5
-	-		30,000	\$8,652	\$2			\$7,211	\$2
-	-		75,000	\$9,742	\$2			\$8,119	\$1
-	-		150,000	\$10,966	\$7			\$9,138	\$6
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
F	Factory /Industrial		1,500	\$7,236	\$6			\$6,031	\$5
-			7,500	\$7,609	\$36			\$6,341	\$30
-			15,000	\$10,312	\$9			\$8,594	\$8
-			30,000	\$11,677	\$7			\$9,731	\$6
-			75,000	\$14,706	\$4			\$12,255	\$4
-			150,000	\$17,891	\$12			\$14,909	\$10

H Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
H	High Hazard Group		250	\$4,489	\$77	\$3,741	\$64	\$2,992	\$51
-			1,250	\$5,253	\$45	\$4,378	\$37	\$3,503	\$30
-		-	2,500	\$5,814	\$27	\$4,846	\$22	\$3,876	\$18
-		-	5,000	\$6,477	\$11	\$5,398	\$9	\$4,318	\$7
-		-	12,500	\$7,294	\$7	\$6,078	\$6	\$4,862	\$5
-		-	25,000	\$8,212	\$33	\$6,843	\$27	\$5,475	\$22
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
H	High Hazard Group		250	\$4,152	\$21	\$3,461	\$18	\$2,768	\$14
-			1,250	\$4,367	\$124	\$3,638	\$103	\$2,911	\$83
-			2,500	\$5,917	\$31	\$4,931	\$26	\$3,945	\$21
-			5,000	\$6,700	\$23	\$5,583	\$19	\$4,467	\$15
-			12,500	\$8,440	\$15	\$7,033	\$12	\$5,627	\$10
-			25,000	\$10,268	\$41	\$8,557	\$34	\$6,845	\$27

I Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
I	Institutional		1,000	\$5,350	\$23	\$4,458	\$19	\$3,566	\$15
-		-	5,000	\$6,262	\$13	\$5,218	\$11	\$4,174	\$9
-		-	10,000	\$6,930	\$8	\$5,774	\$7	\$4,619	\$5
-		-	20,000	\$7,720	\$3	\$6,433	\$3	\$5,146	\$2
-		-	50,000	\$8,692	\$2	\$7,244	\$2	\$5,795	\$1
-		-	100,000	\$9,788	\$10	\$8,157	\$8	\$6,525	\$7
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
I	Institutional		1,000	\$4,040	\$5	\$3,367	\$4	\$2,693	\$3
-			5,000	\$4,249	\$30	\$3,541	\$25	\$2,833	\$20
-			10,000	\$5,757	\$8	\$4,798	\$6	\$3,838	\$5
-			20,000	\$6,520	\$6	\$5,434	\$5	\$4,347	\$4
-			50,000	\$8,212	\$4	\$6,843	\$3	\$5,475	\$2
-			100,000	\$9,985	\$10	\$8,321	\$8	\$6,657	\$7

M Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
M	Mercantile		500	\$4,996	\$43	\$4,164	\$35	\$3,330	\$28
-		-	2,500	\$5,847	\$25	\$4,872	\$21	\$3,898	\$17
-		-	5,000	\$6,472	\$15	\$5,393	\$12	\$4,314	\$10
-		-	10,000	\$7,211	\$6	\$6,008	\$5	\$4,807	\$4
-		-	25,000	\$8,119	\$4	\$6,765	\$3	\$5,412	\$3
-		-	50,000	\$9,142	\$18	\$7,618	\$15	\$6,094	\$12
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
M	Mercantile		500	\$4,796	\$12	\$3,996	\$10	\$3,197	\$8
-			2,500	\$5,042	\$72	\$4,201	\$60	\$3,361	\$48
-			5,000	\$6,832	\$18	\$5,693	\$15	\$4,555	\$12
-			10,000	\$7,737	\$13	\$6,447	\$11	\$5,158	\$9
-			25,000	\$9,746	\$8	\$8,122	\$7	\$6,498	\$6
-			50,000	\$11,859	\$24	\$9,881	\$20	\$7,905	\$16

R-1 /R-2 Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-1 / R-2	Residential—Includes condos, apts., hotels and motels		500	\$6,686	\$57	\$5,572	\$47	\$4,458	\$38
-			2,500	\$7,826	\$33	\$6,522	\$28	\$5,217	\$22
-		-	5,000	\$8,663	\$20	\$7,219	\$16	\$5,775	\$13
-		-	10,000	\$9,650	\$8	\$8,042	\$7	\$6,433	\$5
-		-	25,000	\$10,865	\$5	\$9,054	\$5	\$7,244	\$4
-		-	50,000	\$12,235	\$24	\$10,196	\$20	\$8,157	\$16
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-1 / R-2	Residential-Includes condos, apts., hotels and motels		500	\$5,562	\$14	\$4,635	\$12	\$3,708	\$10
-			2,500	\$5,849	\$83	\$4,875	\$69	\$3,900	\$55
-			5,000	\$7,926	\$21	\$6,605	\$17	\$5,284	\$14
-			10,000	\$8,975	\$16	\$7,480	\$13	\$5,984	\$10
-			25,000	\$11,308	\$10	\$9,423	\$8	\$7,539	\$7
-			50,000	\$13,751	\$28	\$11,459	\$23	\$9,167	\$18

R-3 Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-3	Residential-Single Family Dwellings		1,500	\$6,372	\$65			\$5,311	\$54
-	-		2,500	\$7,020	\$50			\$5,849	\$41
-	-		3,500	\$7,516	\$70			\$6,264	\$58
-	-		4,500	\$8,214	\$37			\$6,845	\$31
-	-		6,500	\$8,961	\$23			\$7,467	\$19
-	-		10,000	\$9,757	\$98			\$8,131	\$81
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-3	Residential-Single Family Dwellings		1,500	\$6,651	\$100			\$5,542	\$84
-	-		2,500	\$7,653	\$91			\$6,378	\$76
-	-		3,500	\$8,563	\$100			\$7,136	\$84
-	-		4,500	\$9,565	\$73			\$7,971	\$61
-	-		6,500	\$11,023	\$39			\$9,186	\$33
-	-		10,000	\$12,391	\$124			\$10,326	\$103

R-2 / R-3 Occupancy (Models/Masters)

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/ R-3	Dwellings—Models, First Master Plan		1,500	\$7,553	\$77			\$6,295	\$64
-	-		2,500	\$8,321	\$59			\$6,934	\$49
-	-		3,500	\$8,911	\$83			\$7,426	\$69
-	-		4,500	\$9,738	\$44			\$8,115	\$37
-	-		6,500	\$10,623	\$27			\$8,852	\$22
-	-		10,000	\$11,567	\$116			\$9,639	\$96
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/ R-3	Dwellings—Models, First Master Plan		1,500	\$5,589	\$84			\$4,658	\$70
-	-		2,500	\$6,432	\$77			\$5,360	\$64
-	-		3,500	\$7,197	\$84			\$5,997	\$70
-	-		4,500	\$8,039	\$61			\$6,700	\$51
-	-		6,500	\$9,264	\$33			\$7,721	\$27
-	-		10,000	\$10,413	\$104			\$8,678	\$87

R-2 / R-3 Occupancy (Tracts-Production)

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/ R-3	Dwellings—Production Phase (Plot Plan)		1,500	\$1,520	\$15			\$1,013	\$10
-	-		2,500	\$1,673	\$12			\$1,116	\$8
-	-		3,500	\$1,792	\$17			\$1,194	\$11
-	-		4,500	\$1,959	\$9			\$1,306	\$6
-	-		6,500	\$2,137	\$5			\$1,424	\$4
-	-		10,000	\$2,327	\$23			\$1,551	\$16
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R-2/R-3	Dwellings—Production Phase (Plot Plan)		1,500	\$5,589	\$84			\$3,726	\$56
-	-		2,500	\$6,432	\$77			\$4,288	\$51
-	-		3,500	\$7,197	\$84			\$4,798	\$56
-	-		4,500	\$8,039	\$61			\$5,360	\$41
-	-		6,500	\$9,264	\$33			\$6,177	\$22
-	-		10,000	\$10,413	\$104			\$6,942	\$69

R-Additions

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R	R Occupancy-Additions		250	\$1,384	\$12			\$922	\$8
-	-		500	\$2,767	\$24			\$1,845	\$16
-	-		2,500	\$3,238	\$14			\$2,159	\$9
-	-		5,000	\$3,585	\$8			\$2,390	\$5
-	-		10,000	\$3,994	\$3			\$2,662	\$2
-	-		25,000	\$4,498	\$2			\$2,999	\$2
-	-		50,000	\$5,063	\$10			\$3,376	\$7
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
R	R Occupancy Additions/Improvements		250	\$1,609	\$41			\$1,073	\$3
-	-		500	\$3,218	\$8			\$2,145	\$6
-	-		2,500	\$3,384	\$48			\$2,256	\$32
-	-		5,000	\$4,585	\$12			\$3,057	\$8
-	-		10,000	\$5,193	\$9			\$3,462	\$6
-	-		25,000	\$6,541	\$6			\$4,361	\$4
-	-		50,000	\$7,957	\$16			\$5,304	\$11

S Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
S	Storage		1,000	\$4,181	\$18			\$2,788	\$12
-	-		5,000	\$4,893	\$10			\$3,263	\$7
-	-		10,000	\$5,416	\$6			\$3,610	\$4
-	-		20,000	\$6,033	\$3			\$4,022	\$2
-	-		50,000	\$6,796	\$2			\$4,531	\$1
-	-		100,000	\$7,646	\$8			\$5,097	\$5
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
S	Storage		1,000	\$3,631	\$5			\$2,421	\$3
-	-		5,000	\$3,819	\$27			\$2,546	\$18
-	-		10,000	\$5,175	\$7			\$3,449	\$5
-	-		20,000	\$5,861	\$5			\$3,907	\$3
-	-		50,000	\$7,381	\$3			\$4,921	\$2
-	-		100,000	\$8,975	\$9			\$5,984	\$6

U Occupancy

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
U	Accessory		300	\$1,114	\$8			\$743	\$5
			600	\$2,228	\$16			\$1,486	\$11
-	-		3,000	\$2,609	\$9			\$1,739	\$6
-	-		6,000	\$2,887	\$5			\$1,925	\$4
-	-		12,000	\$3,218	\$2			\$2,144	\$1
-	-		30,000	\$3,620	\$2			\$2,413	\$1
-	-		60,000	\$4,081	\$7			\$2,721	\$5
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
U	Accessory		300	\$2,270	\$49			\$1,513	\$3
			600	\$4,539	\$10			\$3,026	\$6
-	-		3,000	\$4,773	\$57			\$3,182	\$38
-	-		6,000	\$6,469	\$14			\$4,312	\$10
-	-		12,000	\$7,325	\$11			\$4,883	\$7
-	-		30,000	\$9,225	\$7			\$6,150	\$4
-	-		60,000	\$11,229	\$19			\$7,486	\$12

Shells All Occupancies

				Construction Type		Construction Type		Construction Type	
				IA, IB		IIA, IIB, IIIA, IIIB, IV		VA, VB	
IBC Class	Plan Check Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
Shell	All Occupancies		500	\$4,535	\$39			\$3,023	\$26
-	-		2,500	\$5,307	\$23			\$3,539	\$15
-	-		5,000	\$5,875	\$13			\$3,916	\$9
-	-		10,000	\$6,544	\$5			\$4,363	\$4
-	-		25,000	\$7,368	\$4			\$4,912	\$2
-	-		50,000	\$8,295	\$17			\$5,530	\$11
IBC Class	Inspection Fee Occupancy Type	IBC/CBC	Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *	IBC Class	IBC/CBC Occupancy Type	Base Cost @ Threshold Size	Cost for Each Add'l 100 sf *
Shell	All Occupancies		500	\$4,539	\$12			\$3,027	\$8
			2,500	\$4,773	\$68			\$3,183	\$45
			5,000	\$6,469	\$17			\$4,312	\$11
			10,000	\$7,325	\$13			\$4,883	\$8
			25,000	\$9,227	\$8			\$6,151	\$5
			50,000	\$11,228	\$22			\$7,485	\$15

*Each additional 100 square feet, or portion thereof, up to the next highest project size threshold

Tenant Improvements/Residential Remodels

Valuation Based

The value to be used in computing the building permit fee shall be the total of all construction work for which the permit is issued as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators and any other permanent equipment.

TOTAL VALUATION	FEE
\$1 to \$500	\$29.77
\$501 to \$2000	\$29.77 for the first \$500 plus \$3.87 for each additional \$100 or fraction thereof, to and including \$2000
\$2001 to \$25,000	\$87.82 for the first \$2000 plus \$17.74 for each additional \$1000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$495.68 for the first \$25,000 plus \$12.80 for each additional \$1000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$815.70 for the first \$50,000 plus \$8.87 for each additional \$1000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1259.15 for the first \$100,000 plus \$7.09 for each additional \$1000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$4097.18 for the first \$500,000 plus \$6.02 for each additional \$1000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$7109.14 for the first \$1,000,000 plus \$4.00 for each additional \$1000 or fraction thereof

BUILDING PERMITS ADMINISTRATIVE ISSUANCE FEE **\$81.00 per permit**

TENANT IMPROVEMENT/RESIDENTIAL REMODEL PLAN CHECK FEES

1. Plan review fees including two back checks	80% of the building permit fee
2. Additional plan fee for revisions and beyond two back checks	\$109.00 per hour
3. Plan check fee for compliance with the State Title 24 Energy Regulations (all occupancies)	12% of the building permit fee
4. For Inclusive Residential Remodel Permits add (Individually multipliers are Electrical 15%, Plumbing 12%, Mechanical 10%)	37% of the building permit fee
5. Title 24 Cal Green Code Tier 1 plan review/inspections	135% of the building permit fee
6. Title 24 Cal Green Code Tier 2 plan review/inspections	150% of the building permit fee

City of Hayward

Development Services Department

MISCELLANEOUS ITEMS PERMIT FEES (Excludes Hourly Plan Check Charges and Mechanical, Electrical and Plumbing Subpermits unless stated)

Work Item	Unit	Fee
STANDARD HOURLY RATE (Plan Check/Inspections)		\$109
ADMINISTRATIVE FEE (Permit, processing, Issuance and Documentation Fee)	EACH PERMIT	\$81
Address Assignment		
Single	each	\$87
Multiple	each	\$43
Application Meeting		
Minimum 1 hour standard rate per staff member		\$109
each additional hour per staff member	hourly rate	\$109
Chimney/Fireplace Repair	each	\$240
Deck Repair		\$153
Demolition		
Commercial/Residential	0-3000 sf	\$374
each additional 3000sf.	each	\$174
Residential Garage/Sheds		\$219
Encroachment Permit Application Processing Fee (minor project; over-the-counter)	each	\$164
Equipment Installation		
additional equipment	first piece	\$240
	each	\$174
Equipment Pad	each	\$174
Fire Survey		\$174
Miscellaneous Item Permit Fee		\$109
Modular Structures	each	\$503
Parking Lot Site Improvement Permit	each	\$109
Patio Cover	each	\$240
Enclosed Patio		\$503
Photovoltaic System		
Residential	each	\$300
Commercial, up to 50 kilowatts	each system	\$1,000
Commerical, each additional kilowatt 51kw-250kw	each kw	\$7
Commercial, each additional kilowatt over 250kw	each kw	\$5
Remodel-Residential		
Remodel-Minor Bathroom Shower/Bath Walls (includes trades)		\$109
Remodel- Complete Bathroom (includes trades)		\$339
Remodel- Kitchen (includes trades)		\$359
Revisions	hourly rate	\$109
Roof Top Units (includes trades)	each	\$274
Storage Racks		
0-8' high (up to 100lf)	first 100lf	\$611
each additional 100lf	each 100lf	\$109
over 8' (up to 100lf)	first 100lf	\$634
each additional 100lf	each 100lf	\$130
Storage Sheds		\$503

1. PLUMBING FEES

City of Hayward

Development Services Department

MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES

FEE TYPES		FEES
ADMINISTRATIVE AND MISC. FEES		
	Travel and Documentation Fees:	
	Simple Project (1 trip)	\$81
	Moderate Project (2 trips)	\$109
	Complex Project (3 trips)	\$136
PLUMBING/GAS PERMIT FEES		
	Stand Alone Plumbing Plan Check (hourly rate)	\$109
	Miscellaneous Item Permit Fee	\$109
	UNIT FEES:	
	Fixtures (each) (Bathtub, sink, shower, lavatory, water closet, washing machine, replacement valves)	\$36
	Fixed Dish Washing Equipment	
	Residential	\$36
	Commercial	\$45
	Garbage Disposal	
	Residential	\$36
	Commercial	\$45
	Sewer Ejector System	
	Residential	\$81
	Commercial	\$136
	Gas Test/ Meter Reset	\$57
	Gas Piping (new installations)	
	Residential	
	0-50 Linear Ft	\$73
	51-100 Linear Ft	\$73
	101-150 Linear Ft	\$81
	151-200 Linear Ft	\$81
	200 and above Linear Ft	\$136
	Commercial (new installations)	
	0-50 Linear Ft	\$136
	51-100 Linear Ft	\$136
	101-150 Linear Ft	\$136
	151-200 Linear Ft	\$136
	200 and above Linear Ft	\$191

City of Hayward
 Development Services Department
MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES

FEE TYPES		FEE
PLUMBING/GAS PERMIT FEES (cont'd)		
Gas Range		
Residential		\$36
Commercial		\$54
Building Sewer (From building to back of sidewalk on property)		
Residential Sewer/Cleanout		\$54
Commercial Sewer		\$129
Grease Trap		\$90
Grease Interceptor		\$136
Vacuum Breaker, Backflow Preventor, Pressure Regulator (Each)		\$45
Roof Drain – Rainwater System		\$73
Water Heater		
First Heater, including Gas Vent		\$54
Each Additional Heater		\$45
Gas Vent Only		\$45
TPR Valve Only		\$45
Steam/Hot Water Boiler to 399K BTUs		\$109
Steam/Hot Water Boiler over 399K BTUs		\$163
Irrigation Sprinkler System		\$45
Water Pipe Repair/Replacement-Internal		\$54
Water Service Repair/Replacement		\$54
Drain-Waste & Vent – Residential		\$73
Drain-Waste & Vent - Commercial		\$109
Drinking Fountain		\$45
Industrial Wastewater Pretreatment Interceptor (incl trap & vent)		\$219
Sand & Grease		\$219
Neutralizer or Clarifier		\$219
Alteration, Repair Gas Piping, Residential		\$81
Alteration, Repair Gas Piping, Commercial		\$136
Gas Clothes Dryer		
Residential		\$45
Commercial		\$45
Industrial & Commercial Process Piping System (per 100 lf)		
Up to 250 ft		\$109
250 ft – 500 ft		\$163
501 ft and over		\$219
Solar Water System Fixtures (solar panels, tanks, water treatment equipment)		\$163
Graywater Systems		\$219
Medical Gas System (Each Outlet)		\$45
Medical Vacuum System (Per Pump)		\$81
Waste Piping		\$73
OTHER FEES:		
Other Plumbing and Gas Inspections (per hour)		\$109

a. Other Fees

- (1) For inspection of plumbing units at manufacturing plants or special inspection as may be required (per hour or fraction thereof) \$109
- per hour (minimum 4 hours)
- (2) Special billing for permit fees \$26

2. MECHANICAL FEES

City of Hayward

Development Services Department

MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES

FEE TYPES		FEES
ADMINISTRATIVE AND MISC. FEES		
	Travel and Documentation Fees:	
	Simple Project (1 trip)	\$81
	Moderate Project (2 trips)	\$109
	Complex Project (3 trips)	\$136
MECHANICAL PERMIT FEES		
	Stand Alone Mechanical Plan Check (hourly rate)	\$109
	Miscellaneous Item Permit Fee	\$109
	UNIT FEES:	
	Heating Equipment	
	Furnace	\$73
	Heater	\$73
	Residential	
	Registers, diffusers & grilles (incl ducts) Each System	\$73
	Commercial	
	Registers, diffusers & grilles (incl ducts) Each Item	\$5
	Heat pumps & combination heating/cooling	\$81
	Solar Heating System	\$109
	Radiators, convectors, radiant heat panels	\$45
	Hydronic Heating System (steam & water)	\$109
	Gas Vents (each)	\$36
	Chimney (Flue) Residential/Low Heat	\$45
	Chimney (Flue) Medium/High Heat	\$73
	Steam/Hot Water Boiler to 399K BTUs	\$109
	Steam/Hot Water Boiler over 399K BTUs	\$163
	Cooling Equipment	
	Air Conditioning to 100,000 BTU	\$73
	Air Conditioning over 100,000 BTU	\$136
	Registers, diffusers & grilles (incl ducts) Each System	\$36
	Evaporative Cooler	\$73
	Refrigeration System, Commercial/Industrial	\$219
	Condensate Drain System (each inlet)	\$36
	Exhaust System	
	Air Handling Unit to 10,000 CFM	\$45
	Air Handling Unit over 10,000 CFM	\$73
	Hoods, Commercial	\$109
	Hoods, Commercial Bathroom Vent System	\$45

City of Hayward
 Development Services Department
MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES

FEE TYPES		FEES
MECHANICAL PERMIT FEES (cont'd)		
	Hoods, Residential Range, Kitchen, Bathroom Vents	\$36
	Hoods, Commercial/Ind Fume Hoods	\$109
	Duct/Product Conveying System	\$219
	Thermal Oxidizers, Air Treatment System	\$219
	Gas or Lint Vents	\$36
	Gas Burners & Equipment	
	Range, Oven, Dryer, Residential	\$36
	Range, Oven, Dryer, Commercial	\$45
	Misc. Gas Logs, Log Lighters, Residential	\$45
	Misc. Gas Logs, Log Lighters, Commercial	\$45
	Alteration, Repair Gas Piping, Residential	\$81
	Alteration, Repair Gas Piping Commercial	\$136
	Fire/Smoke Dampers	\$45
	Electrostatic Filters	\$45
	Heater (Wall)	\$73
	Appliance Vent/Chimney (only)	\$36
	Refrigeration Compressor	\$73
	Boiler	\$163
	Chiller	\$163
	Heat Pump (Package Unit)	\$73
	Heater (Unit, Radiant, etc.)	\$73
	Air Handler	\$73
	Duct Work (only)	\$73
	Evaporative Cooler	\$73
	Make-up Air System	\$73
	Moisture Exhaust Duct (Clothes Dryer)	\$36
	Vent Fan, Single Duct (each)	\$36
	Vent System	\$73
	Exhaust Hood and Duct (Residential)	\$36
	Exhaust Hood, Type I (Commercial Grease Hood)	\$163
	Exhaust Hood, Type II (Commercial Steam Hood)	\$109
	Non-Residential Incinerator	\$219
	Refrigerator Condenser Remote	\$45
	Walk-In Box/Refrigerator Coil	\$109
	Industrial & Commercial Process Piping System (per 100 lf)	
	Up to 100 ft	\$109
	101 ft – 500 ft	\$163
	501 ft and over	\$219

City of Hayward
 Development Services Department
MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES

FEE TYPES		FEES
MECHANICAL PERMIT FEES (cont'd)		
	Gas Test/ Meter Reset	\$57
	Gas Piping	
	Residential (new installations)	
	0-50 Linear ft	\$73
	51-100 Linear Ft	\$73
	101-150 Linear Ft	\$81
	151-200 Linear Ft	\$81
	200 and above Linear Ft	\$136
	Commercial (new installations)	
	0-50 Linear Ft	\$136
	51-100 Linear Ft	\$136
	101-150 Linear Ft	\$163
	151-200 Linear Ft	\$163
	200 and above Linear Ft	\$219
	OTHER FEES:	
	Other Mechanical Inspections (per hour)	\$109

a. Other Fees

- (1) For inspection of mechanical units at manufacturing plants or special inspection as may be required (per hour or fraction thereof) \$109
per hour (minimum 4 hours on weekends)
- (2) Special billing for permit fees \$26

3. ELECTRICAL FEES

City of Hayward

Development Services Department

MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES

FEE TYPES		FEES
ADMINISTRATIVE AND MISC. FEES		
	Travel and Documentation Fees:	
	Simple Project (1 trip)	\$81
	Moderate Project (2 trips)	\$109
	Complex Project (3 trips)	\$136
ELECTRICAL PERMIT FEES		
	Stand Alone Electrical Plan Check (hourly rate)	\$109
	Miscellaneous Item Permit Fee	\$109
SYSTEM FEES:		
	Single Phase Service (per 100 amps)	\$73
	Three Phase Service (per 100 amps)	\$100
	Circuits	
	1-20 Amperes	\$17
	30 Amperes	\$17
	40 Amperes	\$17
	50 Amperes	\$17
	70 Amperes	\$17
	100 Amperes	\$17
	101-200 Amperes	\$17
	201-300 Amperes	\$27
	301-400 Amperes	\$27
	Each add'l 100 amps over 400	\$27
Electrical Service & Meter Main Set		
	Services <600 volts, first 100 amperes	\$73
	Services <600 volts, each add'l 100 amperes	\$45
	Services >600 volts, first 200 kVA	\$73
	Services >600 volts, over 200 kVA	\$127
	Additional meters (each)	\$45
Subpanels/Panel boards		
	Services <600 volts, first 100 amperes	\$73
	Services <600 volts, each add'l 100 amperes	\$45
	Services >600 volts, first 200 kVA	\$73
	Services >600 volts, over 200 kVA	\$127
Reset meter		
	Existing Circuit Additions	\$73
	Outlets, switches, receptacles ((each)	\$8
	Multi-outlet assemblies (per foot)	\$8
	Light fixtures (each)	\$8
	Temporary Service (each)	\$73

City of Hayward
 Development Services Department
MECHANICAL, ELECTRICAL & PLUMBING PERMIT FEES

FEE TYPES		FEES
ELECTRICAL PERMIT FEES (cont'd)		
Temporary Pole		\$73
Industrial/commercial Motors		
0-10 HP (per HP)		\$127
11+ HP (per HP)		\$127
Change, renewal, replacement of apparatus, <10 HP		\$127
Change, renewal, replacement of apparatus, >10 HP, each HP		\$127
Charge for Unit w/0-5 HP		\$127
Charge for Unit w/6-10 HP		\$127
Charge for Unit w/>10 HP		\$127
Generators, Motor Generator Sets, Balance Sets, etc.		
Power Transformer, 0-20 kVA, each kVA		\$127
Power Transformer, >20 kVA		\$127
Replacing Existing Electrical Appliance		\$73
Replacing Existing Electrical		\$100
Lighting Standards (each)		\$45
Pre-Inspection (per hour)		
Generator installation		\$109
Grounding Electrode		\$73
Signs		\$25
OTHER FEES:		
Other Electrical Inspections (per hour)		\$109

a. Other Fees

(1) For in-plant inspection of electrical installation or special inspection as may be required (per hour or fraction thereof)

\$109
 per hour (minimum 4 hours on weekends)

(2) Special billing for permit fees

\$26

Mandatory fees added to all Building Permits

1. Technology Fee	3% of building permit fee
2. SMIP Fee	.01% of valuation (Residential) .021% of valuation (Commercial)
3. Building Standards	\$1 (Valuation \$1-25k) \$2 (Valuation \$25-50k) \$3 (Valuation \$50-75k) \$4 (Valuation \$75-100k) add \$1 per every \$25k over 100k

Additional Services/Other Fees

1. Owner Requested Survey/Inspections	\$109 per hour per trade
2. Fire Survey	\$174
3. Permit fee for inspection of work done without permits	2X the regular building permit fee
4. Filing of Notice of Substandard or Hazardous Structure Fee	\$103
5. Removal of Notice of Substandard or hazardous Structure Fee	\$103
6. Reinspection fee when unusual number of inspections required	\$109 per hour
7. Additional plan check fee for revision and beyond two back checks	\$109 per hour
8. Code violation illegal project	\$109
9. Investigation fees for permit not yet obtained	2X the regular permit fee
10. Accelerated plan review fee	1-1/2 times the \$109.00 hourly rate
11. Permit renewal fee	\$106 per permit
12. Change of Contractor	\$135
13. Permit reprint	\$65
14. Administrative costs to process deferral requests	\$500
15. Microfiche Reproduction	\$3 first page, \$1 each additional
16. Laserfiche Reproduction	\$10 a sheet
17. Moved Structures	\$31 application
Survey	\$109 hour
Deposit to cover possible damage to City Property (refundable)	\$816 deposit
18. Permit research (payable in advance)	\$22 per permit
19. Notice and Order (processing/posting)	\$324

B. PLANNING

1. Pre-Application Meeting¹

(includes Fire Dept. fee)

\$1,683 per meeting

2. Code Assistance Meeting¹

(payable with Fire Dept. fee)

\$279 per meeting

3. Annexation Proceedings

Costs shall also include, but not be limited to, current annexation filing fees established by the Board of Equalization in manner provided by the State Government Code Section 54902.5.

Time & Material;
\$15,000 Initial Deposit*

4. LAFCO Utility Service Agreement

(Preparation of documents in connection with utility service to property outside of the City limits)

Time & Material;
\$4,000 Initial Deposit*

5. Environmental Assessment

(Contract) Consultant Oversight

Time & Material;
\$6,000 Initial Deposit*

6. General Plan Amendment¹

Time & Material;
\$15,000 Initial Deposit*

7. Text Change to Zoning Ordinance¹

Time & Material;
\$15,000 Initial Deposit*

8. Rezoning and Prezoning¹

a. Planned Development - Preliminary Plan

Time & Material;
\$15,000 Initial Deposit*

b. Planned Development - Precise Plan

Time & Material;
\$15,000 Initial Deposit*

c. Planned Development - Major Modification

Time & Material;
\$15,000 Initial Deposit*

d. Planned Development - Minor Modification

Time & Material;
\$6,000 Initial Deposit*

e. Zone Change and Prezoning

Time & Material;
\$15,000 Initial Deposit*

9. Conditional Use Permit¹

Time & Material;
\$7,000 Initial Deposit*

10. Administrative Use Permit¹

- | | |
|--|---|
| a. Temporary Use | Time & Material;
\$2,000 Initial Deposit* |
| b. Administrative - Residential (including Livestock) | Time & Material;
\$4,000 Initial Deposit* |
| c. Planning Commission Referral –
Residential (including Livestock) | Time & Material;
\$4,000 Initial Deposit* |
| d. Administrative - Commercial/Industrial | Time & Material;
\$5,000 Initial Deposit* |
| e. Administrative - Food Vendors | Time & Material;
\$700 Initial Deposit* |
| f. Planning Commission Referral - Commercial/
Industrial (including Food Vendors) | Time & Material;
\$15,000 Initial Deposit* |

11. Site Plan Review¹

- | | |
|---|---|
| a. Single-Family Residential – Administrative
Approval | Time & Material;
\$4,000 Initial Deposit* |
| b. Single-Family Residential – Planning Commission
Referral | Time & Material;
\$4,000 Initial Deposit* |
| c. Single-Family Residential Hillside – Administrative
Approval | Time & Material;
\$5,000 Initial Deposit* |
| d. Single-Family Residential Hillside – Planning
Commission Referral | Time & Material;
\$5,000 Initial Deposit* |
| e. Multi-Family Residential (Including Multiple
SFRs) – Administrative Approval | Time & Material;
\$5,000 Initial Deposit* |
| f. Multi-Family Residential (Including
Multiple SFRs) - Planning Commission Referral | Time & Material;
\$15,000 Initial Deposit* |
| g. Commercial Industrial – Administrative Approval | Time & Material;
\$5,000 Initial Deposit* |
| h. Commercial Industrial – Planning Commission
Referral | Time & Material;
\$14,000 Initial Deposit* |

12. Variance/Warrants - Administrative Approval

Time & Material;
\$7,000 Initial Deposit*

13. Variance/Warrants & Exceptions - Planning Commission Referral

Time & Material;
\$15,000 Initial Deposit*

14. Modification of Approved Development Plan – Administrative Approval	Time & Material; \$10,000 Initial Deposit*
15. Modification of Rehearing Approved Development Plan – Planning Commission Referral	Time & Material; \$15,000 Initial Deposit*
16. Extension of Approved Development Applications - Administrative	Time & Material; \$1,000 Initial Deposit*
17. Extension of Approved Development Applications - Hearing	Time & Material; \$5,000 Initial Deposit*
18. Designation of Historical or Architectural Significance¹	
a. Single-Family Residential	Time & Material; \$5,000 Initial Deposit*
b. Multi-Family Residential	Time & Material; \$6,000 Initial Deposit*
c. Commercial/Industrial/Other	Time & Material; \$6,000 Initial Deposit*
19. Development Agreement	
a. Review of application, negotiation of agreements, processing through Planning Commission and City Council	Time & Material; \$8,000 Initial Deposit*
b. Annual Review	Time & Material; \$1,000 Initial Deposit*
c. Amendment Processing	Time & Material; \$6,000 Initial Deposit*
20. Written Verification of Zoning Designation or Similar Request	\$399 Per parcel
21. Research	per hour after \$216 plus \$41 first 15 minutes

22. Sign Permits	
a. Sign Permit (one business)	\$319
b. Sign Permit (each additional business – same application)	\$239
23. Sign Program	\$1,471
24. Appeal Fee for Applicant (Appeal to PC or CC)	\$14,000 Time & Material; Initial Deposit*
25. Appeal Fee Other Than Applicant	\$257
26. Tentative Parcel Map and Tentative Parcel Map with Variance	\$6,000 Time & Material; Initial Deposit*
27. Parcel Map	\$6,000 Time & Material; Initial Deposit*
28. Tentative Tract Map¹	
a. 14 parcels or less	\$12,000 Time & Material; Initial Deposit*
b. 15 parcels or more	\$15,000 Time & Material; Initial Deposit*
29. Final Map	\$15,000 Time & Material; Initial Deposit*
30. Lot Line Adjustment	\$6,000 Time & Material; Initial Deposit*
31. Certificate of Merger or Certificate of Compliance	\$6,000 Time & Material; Initial Deposit*
32. Grading Permit Application	\$6,000 Time & Material; Initial Deposit*
33. Security Gate Application	\$4,130
34. Encroachment Permit – Street Events	\$1,830
The City Manager may waive this fee for events sponsored by the City of Hayward or by City of Hayward educational institutions.	
35. Encroachment Permit Application – Major Work	\$8,000 Time & Material; Initial Deposit*

36. Tree Preservation:

a. Annual Pruning Certification	\$126
b. Tree removal/pruning	\$211

37. Review of Building Permit Applications

a. Commercial/Industrial Tenant Improvements or Additions	\$416.00
b. Addition - Single-Family Dwelling	\$274.00
c. Addition - Multi-Family Dwelling	\$568.00
d. New Accessory Structure	\$186.00
e. New Single Family Dwelling	\$499.00
f. New Single-Family Dwelling - Hillside	\$721.00
g. New Industrial Building	\$686.00
h. New Commercial Building	\$742.00
i. Over-the-Counter Approvals	\$149.00

38. Inspections - Planning and Landscape

a. Single-Family Residential - Subdivision	\$212
b. Multi-Family Residential Development	\$319
c. Single-Family Residential - Hillside	\$255
d. Re-Inspection	\$212
e. Miscellaneous	\$79

39. General Plan Update Fee

12% of Building Permit Fee

¹It is recommended that major projects be reviewed at a Pre-Application Meeting prior to submittal of a Development Review Application. The Pre-Application Meeting fee will be credited against the required initial deposit for a corresponding Application.

*If during the review of the project the Planning Director estimates that the charges will exceed the deposit, additional deposit(s) will be required. Also, the Planning Director may authorize a lesser initial deposit than shown if he/she determines that processing of an application will not entail need for the full initial deposit. Prompt payments of deposits or outstanding fees owed in association with the application will assure continued staff review of the project. Failure to provide requested deposit or fees associated with the application within an appropriate time frame as determined by the Planning Director will be treated as a withdrawal without prejudice of the application. Any surplus deposit remaining shall be refunded promptly upon project completion.

Finance

A. ASSESSMENT DISTRICT FEES

1.	<u>Establishment Fee</u> (applicable to all districts petitioned or requested after September 9, 1988)	\$3,084.00
2.	<u>Annual Administration Fee</u> (applicable to all districts)	\$2,934.00
3.	<u>Bond Call Fee</u> (applicable to all districts)	\$302.00
4.	<u>Annual Adjustment</u> : The 3 fees listed above shall be adjusted annually. Each fee shall increase by the lesser of: (1) 5% or (2) the percentage of increase, if any, in the San Francisco Bay Area Consumer Price Index (CPI-U) or (3) the City's actual incremental cost. When the 3 fees are so adjusted, the adjusted fees shall become the new base. The CPI for the San Francisco Bay Area in effect at the time of each annual updating of the Master Fee Resolution shall be used in determining each set of annual adjustments.	Calculated Adjustment
5.	<u>Irrevocability of the Establishment Fee</u> : Whether or not a proposed local improvement district becomes legally established, the Establishment Fee applies as the City's charge for initiating the transaction.	Same as amount paid in A (1)
6.	<u>Special Assessment Inquiries</u>	\$26.00 each
7.	<u>Secondary Disclosure Reporting</u>	\$256.00/ District

B. OPERATING PERMITS

1.	<u>Bingo Permit</u> (Reference HMC 4-3)	
a.	Initial or renewal Fee	\$50.00
2.	<u>Card Club Permit</u> (Reference HMC 4-3)	
a.	Application Fee	\$40.00
b.	Annual Table Fee	\$8,693.00 per table
3.	<u>Closeout Sale Permit</u> (Reference HMC 6-4)	
a.	Initial Fee	\$76.00
b.	Renewal	\$67.00
4.	<u>Public Dance Permit</u> (Reference HMC 6-2)	
a.	Annual Fee (payable quarterly in advance)	\$103.00/year
5.	<u>Preferential Parking Permit</u> (Reference Hayward Traffic Regulations Section 3.95 and Hayward Traffic Code 6.36)	
a.	Initial Fee and Biennial Renewal Fee (for up to two residential or visitor permits)	\$50.00
b.	Each additional residential permit	\$25.00
c.	Each additional visitor permit	\$25.00
6.	<u>Peep Show Permit</u> (Reference HMC 6-9)	
a.	Peep Show Device	Time & Material
b.	Investigation Fee	Time & Material

C. MISCELLANEOUS FEES

1.	Monthly Listing of New Hayward Based Businesses	\$5.50/month
2.	Business Verification/Ownership Research	\$8.00/business
3.	Parking Tax Offset Fee	\$2.50

Fire Department

A. FIRE PREVENTION

Standard Hourly Rate		\$210.00
OVERTIME (AFTERHOUR INSPECTION)	per hour	\$316.00
New Fire Sprinkler Systems PLUS Hydraulic Calculation Fee* (See Below)		
1-29 Heads	per floor or system	\$1,476.00
30-100 Heads	per floor or system	\$1,793.00
101-200 Heads	per floor or system	\$2,004.00
201-350 Heads	per floor or system	\$2,320.00
351+ Heads	per floor or system	\$2,847.00
Fire Sprinkler —Tenant Improvements (PLUS Hydraulic Calculation Fee*, if applicable)		
LESS THAN 30 HEADS W/ NO HYDRO <i>Minor plan check required-only one inspection</i>		\$630.00
LESS THAN 30 HEADS WITH HYDRO <i>Minor plan check required-only one inspection</i>		\$840.00
30-100 Heads	per floor or system	\$1,582.00
101-200 Heads	per floor or system	\$2,004.00
201-350 Heads	per floor or system	\$2,320.00
351+ Heads	per floor or system	\$2,847.00
TRACT REVIEW – Fire Sprinkler Master Plan Check PLUS Hydraulic Calculation Fee*		
	SEE ABOVE	
Duplicate TRACT Plan Check 13D SYSTEM (SFD/TOWNHOUSE)	per floor or system	\$840.00
Duplicate TRACT Plan Check 13 SYSTEM (BUILDING) 200 Heads and Below	per floor or system	\$1050.00
Duplicate TRACT Plan Check 13 SYSTEM (BUILDING) 201 – 350 Heads	per floor or system	\$1260.00
Duplicate TRACT Plan Check 13 SYSTEM (BUILDING) 351+ Heads	per floor or system	\$1470.00
Additional Fire Sprinkler Review Items		

Hydraulic Calculation*	per remote area	\$843.00
Antifreeze System	per system	\$1,582.00
Dry Pipe Valve	per valve	\$1,687.00
Deluge/Pre Action	per valve	\$2,004.00
Pressure Reducing Station	per valve	\$2,320.00
Fire Pump	per pump	\$2,742.00
Water Storage Tank		
Gravity	per tank	\$1,582.00
Pressure	per tank	\$1,582.00
Fire Standpipe System		
Class I, II, III & Article 81	per standpipe	\$1,898.00
Fire Alarm System -New		
0-15 Devices*	per system	\$1,054.00
16-50 Devices	per system	\$1,476.00
51-100 Devices	per system	\$1,898.00
101-500 Devices	per system	\$2,320.00
Each additional 25 devices up to 1,000	per system	\$1,054.00
1001+	per system	\$4,219.00
Each additional 100 devices	per system	\$2,109.00
*Devices=All Initiating and indicating appliances, including Dampers		
Existing system under 8 devices		\$630.00
Additional Fire Alarm Review Items		
Hi/Lo Alarms	each	\$1,160.00

Low Air/Temp Alarms	each	\$1,160.00
Graphic Annunciator Review	each	\$1,160.00
Hazardous Activities or Uses		
Installation Permits		
Clean Agent Gas Systems	each	\$1,160.00
Dry Chemical Systems	each	\$1,160.00
Wet Chemical/Kitchen Hood	each	\$1,160.00
Foam Systems	each	\$1,160.00
Paint Spray Booth	each	\$1,160.00
Vehicle Access Gate	each	\$526.00
Monitoring	each	\$632.00
Aboveground—Flammable/Combustible Liquid Tank and/or Pipe	per site	\$1054.00
Underground—Flammable/Combustible Liquid Tank and/or Pipe	per site	\$1054.00
Fuel Dispensing System Complete	per site	\$1,160.00
High Piled/Rack/Shelf Storage	each	\$1,371.00
Smoke Control CFC	each	\$1,371.00
Medical Gas Alarms	per system	\$1,160.00
Refrigerant System	each	\$1,054.00
Refrigerant Monitoring System	each	\$1,160.00
AMMR Review	each	\$632.00
Activity Permits (Single Event/One-Time)		
Open Flames and Candles (105.6.32)	per permit	\$843.00
Carnivals and Fairs (105.6.4)	per permit	\$1,054.00

