



City of Hayward
Hayward Based Business Information Form

777 B Street, Hayward, CA 94541-5077
T 510-583-4600 TDD 510-247-3340
www.hayward-ca.gov

ONLY COMPLETE THIS FORM IF THE BUSINESS IS LOCATED WITHIN HAYWARD CITY LIMITS

1. Is the business: New Activity at Location Same Activity at Location New Owner
2. Did you obtain a Use Permit to operate this business: Yes, # _____ No
3. How many persons do you estimate will be working at the Hayward location? _____
4. Do you plan to install any new signage or modify an existing sign? Yes No
5. What materials, if any, will be stored outside buildings?

6. Property Owner Information

Name: _____ Telephone: _____

Street Address: _____ City, State, Zip: _____

7. Private Patrol or Alarm Company (If Applicable):

Name: _____ Telephone: _____

Note: All alarm users are required to obtain an Alarm User's Permit from the Hayward Police Department. Call (510) 293-7158 to receive information about the City's Alarm Ordinance.

8. Persons other than Business Owner to contact in case of emergency (24 hour contact):

Name: _____ Telephone: _____

Name: _____ Telephone: _____

9. Persons other than Property Owner to contact in case of emergency (24 hour contact):

Name: _____ Telephone: _____

Name: _____ Telephone: _____

10. Does your business require a state or federal permit or certification?

Yes No Unknown If Yes, indicate what is required: _____

11. What are your planned hours of operation?

M: _____ Tu: _____ W: _____ Th: _____ F: _____ Sa: _____ Su: _____

12. Does the building where the business will operate have a fire sprinkler system? Yes No

13. Will your business operate any of the following places of assembly or care facilities?

- Day care (9 or more children)
- Restaurant/Banquet Hall (More than 49 patrons)
- Care home
- Not Applicable

14. Will flammable or combustible liquid be:

- Stored, handled or used
- Stored in tanks on premises
- Used in cleaning or dipping operations
- Not Applicable

15. Will your business have any of the following on-site storage?

- Rack or pallet storage over 12' in height
- Area of storage over 2,500 square feet
- Free-standing storage over 15' in height
- Plastics in rack or pallet storage over 6' in height
- Not Applicable

16. Will any of the following processes occur in the facility?

- Vehicle repair
- Combustible fiber generation or storage
- Spray Painting
- Liquefied Petroleum Gas Storage or Use
- Welding
- Laboratory Facility
- Tire-Capping or Storage
- Dry-Cleaning
- Dry Ovens
- Semi-Conductor Fabrication
- Wood-Working Shop
- Electroplating/Metal Finishing
- Waste Handling/Recycling
- Process/Cook Goods and/or Utilize Grease Hoods
- Pharmaceutical Manufacturing
- Not Applicable

17. Will your business store, transport, or handle any of the following hazardous materials?

- Acutely Hazardous Materials
- Fertilizer
- Pesticides
- Carcinogens
- Flammable Gases
- Poisonous Gases/Liquids
- Combustible Liquids
- Flammable Liquids
- Radioactive Materials
- Compressed Gases
- Flammable Solids
- Reactive Materials
- Corrosives
- Hazardous Waste
- Solvents
- Cryogenes
- Other Regulated Materials
- Toxic/Highly Toxic Materials
- Explosives
- Organic Coatings
- Unstable Materials
- Extremely Hazardous Substances
- Oxidizers
- Not Applicable

18. Will the business:

- Use water for any purpose other than landscape irrigation and sanitary services
- Use well water or water from sources other than the City of Hayward
- Discharge cooling water of any type into the municipal sewer system
- Discharge any waste other than from domestic sanitary services into the municipal sewer system

If any of the boxes are checked, explain: _____

19. Affidavit

I certify under penalty of perjury that the information provided on this form is true and correct. I understand that payment of this tax, its acceptance by the City, and the issuance of this Business Tax receipt does not entitle me or the business on behalf of which I have signed this affidavit to carry on any business unless that business complies with all applicable laws. The payment of a license tax, and its acceptance by the City, and the issuance of such license to any person does not entitle the holder thereof to carry on any business unless he has complied with all of the requirements of the Municipal Code and all other applicable laws, nor to carry on any business in any building or on any premises designated in such license in the event that such building or premises are situated in a zone or locality in which the conduct of such business is in violation of any law. I understand that home based businesses must comply with the requirements of the City of Hayward Municipal Code §10-1.3500.

Signature

Print Name

Title