



Request for Address Assignment or Change

City of Hayward Development Services Department

Created: 5-2-10
Revised: 3-21-16

APPLICATION NOTICES

The proposed address is a request only, not a guarantee. The address must be approved by the Building Official and must correspond with existing addressing. The Building Official may assign an address different than that proposed.

SUBMITTAL INFORMATION

Applicant Name: _____ Phone: _____

Existing APN: _____ Date: _____

Reason for request: _____

Proposed address to be assigned: _____

Site plan attached with North direction showing location of front door(s)

(for Tract and new construction only): Yes No

Please check one:

Tract

Additional unit(s)

Commercial

Utility

Other _____

(Please specify)

Tract #, if applicable _____

Address on either side of property:

Left side: _____

Right side: _____

Owner's Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Developer's Name: _____

Developer's Company: _____

Mailing Address: _____

Phone Number: _____

Fax Number: _____

Email: _____

**City of Hayward
Staff Approval:**

Address to be added or changed:

Fees: \$163 for a single address assignment \$54 each for multiple assignments