

# Volunteer Open House

**It's an Open House for City of Hayward  
Boards, Commissions, Committees, and the  
Keep Hayward Clean and Green Task Force  
...and YOU are invited to attend!**

**Thursday, June 30<sup>th</sup>**

**5:30 – 7:30 pm**

**City Hall Rotunda  
777 B Street**

***No need to RSVP, just drop by!***

At the Volunteer Open House residents can get more information about what these groups do, how often they meet, and what openings are available.

**For more Information contact:  
The Office of the City Clerk  
510.583.4400  
[www.hayward-ca.gov](http://www.hayward-ca.gov)**

The City of Hayward is now accepting applications for:

## Boards, Commissions, Committees, and the Keep Hayward Clean & Green Task Force



### CURRENT VACANCIES:

CITIZENS ADVISORY  
COMMISSION  
(NO VACANCIES)

COUNCIL ECONOMIC  
DEVELOPMENT  
COMMITTEE  
(NO VACANCIES)

DOWNTOWN BUSINESS  
IMPROVEMENT AREA  
ADVISORY BOARD  
(1 VACANCY,  
2 POTENTIAL VACANCIES)

HUMAN SERVICES  
COMMISSION  
(2 VACANCIES)

KEEP HAYWARD CLEAN &  
GREEN TASK FORCE  
(3 VACANCIES, 4 POTENTIAL  
VACANCIES)

LIBRARY COMMISSION  
(1 VACANCY, 2 POTENTIAL  
VACANCIES)

PERSONNEL &  
AFFIRMATIVE ACTION  
COMMISSION  
(1 VACANCY, 1 POTENTIAL  
VACANCY)

PLANNING COMMISSION  
(NO VACANCIES)

- **VOLUNTEER OPEN HOUSE**  
**Thursday, June 30, 2011**

Come learn more about the Boards,  
Commissions, Committees, & Task Force!

- **APPLICATION DEADLINE**  
**Friday, July 8, 2011**

Complete applications and submit them  
to the Office of the City no later  
than 5:00 p.m. on this day!

- **INTERVIEW DATE**  
**Tuesday, July 19, 2011**

Interviews will be conducted by the  
Mayor & City Council Members.  
Qualifying applicants will be notified  
of the interview time.

*To obtain an Application or for more Information:*

**Stop by:** Office of the City Clerk  
777 B Street, 4th Floor

**Call:** (510) 583-4400

**Visit the web:** [www.hayward-ca.gov](http://www.hayward-ca.gov)



## Application for Boards, Commissions, Committees and Task Force

Applications are valid for one year from the date of receipt and are public record. This application and any supplemental forms are public documents and are available for review upon request. Please type or use blue ink pen. If you are a member of a City Commission or Committee, you are not eligible to serve concurrently on another Commission or Committee.

Resident of Incorporated Hayward:	Yes ___	No ___
Number of Years Resided in Incorporated Hayward _____		
Registered Voter:	Yes ___	No ___
Male _____	Female _____	

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street
City
Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Current Employment Information**

ORGANIZATION \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_ Dates \_\_\_\_\_

Responsibilities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Ethnic/Self-Identification (Optional) The City of Hayward believes that the makeup of the City Commissions should reflect the diversity of the Hayward Community. Minority applicants are encouraged to apply. We would appreciate your help in gathering this data.

White

Black

Hispanic/Latino

Asian/Pacific Islander

American Indian Alaska Native

Person with Disability

Gay/Lesbian/Transgender/Transsexual

Other \_\_\_\_\_

Education/Training/Certification

Please provide previous employment/volunteer experience which may relate to this application:

ORGANIZATION _____	ORGANIZATION _____
Address _____	Address _____
Position _____ Dates _____	Position _____ Dates _____
Responsibilities _____	Responsibilities _____
_____	_____
_____	_____

Please check the Commission/Committee/Task Force on which you are interested in serving. If more than one is of interest, please number in order of your preference.

- Citizens Advisory Commission - Generally meets monthly 3<sup>rd</sup> Wednesday, 6:30 p.m., unless noted otherwise\*\*
- Human Services Commission - Generally meets monthly 1<sup>st</sup> Wednesday, 7:00 p.m., unless noted otherwise\*\*
- Library Commission - Generally meets monthly 3<sup>rd</sup> Monday, 6:30 p.m.
- Personnel and Affirmative Action Commission - Generally meets quarterly 2<sup>nd</sup> Thursday, 5:30 p.m.
- \*Planning Commission - Generally meets 2<sup>nd</sup> and 4<sup>th</sup> Thursday (Jan-July), 1<sup>st</sup> and 3<sup>rd</sup> Thursday (Sept-Dec), 7:30 p.m. \*\*
- Council Economic Development Committee - Generally meets monthly 1st Monday, 4:00 p.m. \*\*  
[Community representatives must be residents of Hayward, own/operate a business in Hayward, be senior management at a corporate business in Hayward, or be formally affiliated with and represent another entity or agency concerned with economic development in the City of Hayward.]
- Keep Hayward Clean and Green Task Force - Generally meets monthly 4<sup>th</sup> Thursday, 7:00 p.m. \*\*

Check One Below

1. \_\_\_ Residential Owner-Occupant                      2. \_\_\_ Residential Tenant  
3. \_\_\_ Landlord                      4. \_\_\_ Business Owner                      5. \_\_\_ Commercial Property Owner

For categories 3 through 5, list address if different from above:

\_\_\_\_\_

- Downtown Business Improvement Area Advisory Board - Generally meets quarterly 1st Monday, 8:00 a.m.  
[Please fill out Supplemental Form]

*\*Please note: Special meetings and work sessions may be called on an if-and-as-needed basis*

*\*\* Members will be required to file a statement of Economic Interest (Form 700) disclosing all reportable interests held at the time of appointment.*

**Conflict of Interest:** *State and local law require that you abstain from participation in decisions that may affect your financial interests including sources of income, interests in real property or investments.*

How did you find out about these opportunities?

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Please explain why you want to be appointed to each Board, Commission, or Committee checked above and briefly describe your qualifications. If more space is needed, please attach additional pages.

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Please list any previous City of Hayward Board, Commission, or Committee on which you have served.

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*As a member of an advisory board, you are making a time commitment to attend the meetings. Please sign the statement below indicating you have the time to prepare for and attend meetings.*

I HAVE SUFFICIENT TIME TO DEVOTE TO THIS RESPONSIBILITY AND WILL ATTEND THE REQUIRED MEETING(S) IF I AM APPOINTED TO A BOARD, COMMISSION, OR COMMITTEE. I AM ALSO AWARE THAT THIS APPLICATION IS A PUBLIC DOCUMENT. IF APPOINTED TO THE PLANNING, HUMAN SERVICES, OR CITIZENS ADVISORY COMMISSION, ECONOMIC DEVELOPMENT COMMITTEE, OR KEEP HAYWARD CLEAN AND GREEN TASK FORCE, I WILL FILE THE NECESSARY DISCLOSURE DOCUMENTS AS REQUIRED UNDER THE POLITICAL REFORM ACT.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_