

**Hayward Police
Department**

CLASS DATE

Tuesday, March 2, 2010
8:00 am to Noon

LOCATION

Hayward City Hall
777 B Street
Hayward, CA 94541
Room 2A

HOW TO REGISTER

Contact Mary Fabian at
(510) 293-1043;
or by e-mail at
mary.fabian@hayward-ca.gov

When registering please
provide the following
information:

- Name(s) of person(s)
registering
- The name, address and
type of business you own



Free Training!

The Hayward Police Department's



Business Academy

Highlights

The business academy will be offered free of charge to City of Hayward business owners with topics including:

- **Employee Safety & Robbery Prevention:** How to establish "standard operating procedures" regarding cash handling, and learn how to train your employees on what to do during a robbery which also includes presentation of crime data, the most common robbery scenarios, and the time of day that most businesses get robbed.
- **Safeguarding Your Business Against Embezzlement, Fraud, Forgery and ID Theft:** Learn how certain business practices can help you prevent fraud, forgery, identity theft and employee theft; "Red Flag Rules" and best practices and methods to protect the personal information of your customers and employees to reduce potential civil liability and loss of business due to data compromise.
- **Crime Prevention Strategies & Environmental Design:** How your store design and cutting-edge technology (camera, alarms, lighting, landscaping, etc.) can reduce your chances of being targeted for a crime.

City of Hayward

Crime Prevention Unit
Hayward Police Department
300 W. Winton Avenue
Hayward, CA 94544

Phone: 510-293-1043
E-mail:
mary.fabian@hayward-ca.gov



Register Today!

Learn How To Safeguard Businesses,
Employees, and Customers Against
Business-Related Crimes