

**SEC. 10-1.1000 GENERAL COMMERCIAL DISTRICT (CG)**

Sections:

- Section 10-1.1005 Purpose.
- Section 10-1.1010 Subdistricts.
- Section 10-1.1015 Uses Permitted.
- Section 10-1.1020 Conditionally Permitted Uses.
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- Section 10-1.1035 Height Limit.
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- Section 10-1.1045 Minimum Design and Performance Standards.

**SEC. 10-1.1005 PURPOSE.**

The CG District shall be subject to the following specific regulations in addition to the general regulations hereinafter contained in order to provide services for the support of primary business activities in the CB District or CC Districts.

**SEC. 10-1.1010 SUBDISTRICTS.**

Any combining B or SD District (See Sections 10-1.2400 and 10-1.2600).

**SEC. 10-1.1015 USES PERMITTED.**

- a. **Primary Uses.** The following uses, or uses determined to be similar by the Planning Director, are permitted in the CG District as primary uses.
  - (1) **Administrative and Professional Offices/Services.**
    - (a) Accounting and financial offices. (Excluding check cashing stores)
    - (b) Architectural and engineering offices.
    - (c) Banks and financial institutions.
    - (d) Chiropractic and acupuncture offices.
    - (e) Insurance and real estate offices.
    - (f) Law offices.
    - (g) Medical and dental offices.
    - (h) Travel and airline agency offices.
  - (2) **Automobile Related Uses.**
    - (a) Automobile parts store.
    - (b) Automobile dealership. (Dealership selling primarily new vehicles, when all minimum design standards are met and when located along Mission Blvd.

between Highland/Sycamore and 700 feet south of Harder Road.)

(3) Personal Services.

- (a) Barber or beauty shop.
- (b) Dance studio.
- (c) Dry cleaner/laundry.
- (d) Health club.
- (e) Martial arts studio.
- (f) Music studio.
- (g) Nail salon.
- (h) Palm reading service.
- (i) Photography studio.
- (j) Physical fitness studio.
- (k) Shoe repair shop.
- (l) Tailor/seamstress shop.

(4) Residential Uses.

Residential dwelling unit(s).

(Above first floor commercial uses only)

(5) Retail Commercial Uses.

- (a) Antique store.
- (b) Appliance store.
- (c) Art and art supplies store.
- (d) Bakery.
- (e) Bicycle store.
- (f) Bookstore.
- (g) Camera store.
- (h) Card shop.
- (i) Carpet/drapery store.
- (j) Clothing store.
- (k) Consignment store.
- (l) Coffee/Esspresso shop.
- (m) Delicatessen.
- (n) Fabric store.
- (o) Floral shop.
- (p) Furniture store.
- (q) Gift shop.
- (r) Hardware store.
- (s) Jewelry store.
- (t) Locksmith shop.
- (u) Music store.
- (v) Nursery (plant).
- (w) Paint/wallpaper store.
- (x) Pet grooming shop.
- (y) Pet store.

- (z) Plumbing and heating store.
- (aa) Restaurant. (Where not abutting a residential district or property and with no bar)
- (bb) Sporting goods store.
- (cc) Stationary store.
- (dd) Supermarket.
- (ee) Theater (Small Motion Picture or Live Performance only.)
- (ff) Thrift shop.
- (gg) Toy store.
- (hh) Variety store.
- (ii) Video sales and rental store.

(6) Service Commercial Uses

- (a) Appliance service and repair shop. (Not ancillary to a primary use)
- (b) Copying or reproduction facility.
- (c) Equipment rental.
- (d) Hotel or motel.
- (e) Mailing or facsimile service.
- (f) *Not Used*
- (g) Reverse vending machine(s). (When located within a convenience zone)
- (h) Upholstery shop (furniture).

(7) Other Uses.

- (a) Broadcasting studio.
- (b) Banquet hall. (Where not abutting a residential district or property and where no alcohol is served)
- (c) Catering facility. (Where not abutting a residential district or property)
- (d) Christmas tree or pumpkin patch lot. (See General Regulations Section 10-1.2735d. for standards)
- (e) Day Care Home. (State-licensed, less than 24-hour care for children or adults, 14 or fewer persons, excluding staff. See definitions)
- (f) Educational facility. (Small, generally less than 2000 square feet, designed to augment the learning process of elementary and secondary school students.)
- (g) Public agency facilities.

b. Secondary Uses. The following uses are permitted as secondary or subordinate uses to the uses permitted in the CG District:

- (1) Accessory buildings and uses. (See Section 10-1.1045)
- (2) Garage sales. (4 per year per dwelling. See General Regulations Section 10-1.2735e.)
- (3) Home Occupation. (See definitions)
- (4) Household pets.

**SEC. 10-1.1020 CONDITIONALLY PERMITTED USES.**

- a. **Administrative Uses.** The following uses, or uses determined to be similar by Planning Director, are permitted in the CG District subject to approval of an administrative use permit:
- (1) **Administrative and Professional Office/Services.**  
Medical/dental laboratory.
  - (2) **Automobile Related Uses.**
    - (a) Automobile brokerage office. (See definitions)
    - (b) Automobile repair (minor and major). (See Section 10-1.1045h. for special requirements)
    - (c) Automobile service station. “ “
    - (d) Automobile storage facility. “ “
    - (e) Car wash. “ “
    - (f) Drive-in establishments. “ “
    - (g) Parking lot.
  - (3) **Personal Services.**
    - (a) Suntan parlor.
  - (4) **Residential Uses.**  
None.
  - (5) **Retail Commercial Uses.**
    - (a) Convenience market. (See General Regulations Section 10-1.2735b. for regulations of alcohol.)
    - (b) Restaurant. (Where abutting a residential district or property but with no bar)
  - (6) **Service Commercial Uses.**
    - (a) Appliance service and repair shop. (Not ancillary to a primary use)
    - (b) Equipment rental.
    - (c) Hotel or motel. (Where abutting a residential district or property)
    - (d) Recycling collection area. (When located within a convenience zone)
    - (e) Sign shop.
  - (7) **Other Uses.**
    - (a) Ambulance service.
    - (b) Animal grooming service.
    - (c) Animal hospital.
    - (d) Auction.

- (e) Banquet hall. (Where abutting a residential district or property but no where alcohol is served)
- (f) Carnival.
- (g) Catering facility. (Where abutting a residential district or property)
- (h) Commercial amusement facility.
- (i) Cultural facility.
- (j) Day care center. (state-licensed, less than 24-hour care for children or adults, 15 or more persons, excluding staff. See definitions)
- (k) Educational facility.
- (l) Flea market.
- (m) Kennel.
- (n) Mortuary.
- (o) Outdoor gathering. (Refer to General Regulations Section 10-1.2735.h.)
- (p) Passenger terminal.
- (q) Recreational facility.
- (r) Religious facility.
- (s) Sign shop.
- (t) Temporary use. (i.e., parking lot or tent sale)
- (u) Wind energy conversion system.

b. **Conditional Uses.** The following uses, or uses determined to be similar by the Planning Director, are permitted in the CG District subject to approval of a conditional use permit:

- (1) Administrative and Professional Offices/Services.
  - (a) Check cashing store.
  - (b) Payday loan facilities.
- (2) Automobile Related Uses.  
Automobile sales and rental. Except as provided for under Sec. 10-1.1015a.(2)(b)
- (3) Personal Services.
  - (a) Massage parlor.
  - (b) Tattoo parlor.
- (4) Residential Uses.  
None.
- (5) Retail Commercial Uses. (See General Regulations Section 10-1.2735.b. for regulations of alcohol.)
  - (a) Bar, Cocktail lounge.
  - (b) Dance or night club.
  - (c) Liquor store.

- (d) Theater, Large Motion Picture. (See Sec. 10-1.1045 for special requirements.)
- (6) Service Commercial Uses.  
None.
- (7) Other Uses.
  - (a) Homeless shelter.
  - (b) Warehouse. (When located behind and ancillary to primary uses)
  - (c) Wholesale establishment.

**SEC. 10-1.1025 LOT REQUIREMENTS.**

- a. Minimum Lot Size: None.
- b. Minimum Lot Area per Dwelling Unit: Same as permitted in RM or RH Districts, whichever is consistent with the General Policies Plan Map and Neighborhood Plan.
- c. Minimum Lot Frontage: 35 feet.
- d. Minimum Average Lot Width: None.
- e. Maximum Lot Coverage: 90 percent.
- f. Minimum Lot Depth: None.
- g. Special Lot Requirements and Exceptions: See General Regulations Section 10-1.2720.

**SEC. 10-1.1030 YARD REQUIREMENTS.**

- a. Minimum Front Yard: 10 feet, unless building is located at the property line.
- b. Minimum Side Yard: None, unless abutting a R, A, MH, OS or residential PD District where the side yard shall be a minimum of 10 feet.
- c. Minimum Side Street Yard: 10 feet, unless building is located at the property line.
- d. Minimum Rear Yard: None, if abutting a CG district, otherwise the same as the required rear yard of the abutting District.
- e. Special Yard Requirements and Exceptions: See General Regulations Section 10-1.2725.

**SEC. 10-1.1035 HEIGHT LIMIT.**

- a. Maximum Building Height: No Limit.
- b. Maximum Accessory Building Height: 14 feet and one story.
- c. Maximum Height for Fences/hedges/walls:
  - (1) Front and Side Street Yard 4 feet
  - (2) Side and Rear Yard 6 feet

(See Section 10-1.1045.k. for additional standards).

- d. Special Height Requirements and Exceptions: See General Regulations Section 10-1.2730.

**SEC. 10-1.1040 SITE PLAN REVIEW REQUIRED.**

Site Plan Review approval is required before issuance of any building or construction permit or construction of a fence within this district only if the Planning Director determines that a project materially alters the appearance and character of the property or area or may be incompatible with City policies, standards, and guidelines. This may include fences (i.e., such as anodized gray chain link fences) in certain circumstances.

**SEC. 10-1.1045 MINIMUM DESIGN AND PERFORMANCE STANDARDS.**

The City recognizes that high-quality design of commercial structures can contribute to a positive appearance of neighborhoods and improve the overall character of the community. This Section establishes design and performance standards that shall apply to residential and commercial development allowed in the CG District, including but not limited to cultural, educational, religious or recreational facilities.

**Commercial Buildings and Uses.**

For commercial buildings and use, refer to the design criteria contained in the City of Hayward Design Guidelines, applicable Special Design Districts, the Hillside Design and Urban/Wildland Interface Guidelines and the following specific criteria and standards:

a. **Accessory Buildings, Detached.**

Detached accessory buildings, including but not limited to carports, garages, greenhouses, patio covers, sheds, etc., shall meet the following criteria:

- (1) Shall not exceed one story or 14 feet in height.
- (2) Shall use exterior building materials and colors which either match or are compatible with the primary building. Special design consideration should be given to structures visible from a public street.
- (3) Shall not be located in a required front yard or side street yard.
- (4) Shall be setback a minimum of 5 feet from a side or rear property line.
- (5) Shall not be located in front of a primary building, unless no other practical alternative exists.
- (6) Shall be setback a minimum of 10 feet from a primary building and any other accessory building.
- (7) The area of all accessory buildings, either individually or cumulatively shall not exceed 50 percent of the ground floor area of the primary building.

b. **Accessory Structures, Decorative.**

Detached decorative accessory structures, including but not limited to arbors, rain and shade covers, and trellises, etc., shall meet the following criteria:

- (1) Shall not exceed one story or 14 feet in height.
- (2) Shall use exterior materials and colors which either match or are compatible with the primary building. Special design consideration should be given to structures visible from a public street.
- (3) Shall not be located in a required front yard or side street yard.

c. **Additions and Accessory Structures Attached to Primary Building.**

Additions and accessory structures attached to the primary building shall meet all the development standards required of the primary building, including the City of Hayward Design Guidelines and Hillside Design and Urban/Wildland Interface Guidelines.

d. **Adult Entertainment Activity.**

Refer to General Regulations Section 10-1.2735.a. for Adult Entertainment Activity Regulations.

e. **Alcoholic Beverage Outlets.**

Refer to General Regulations Section 10-1.2735.b. for Alcoholic Beverage Outlet Regulations.

f. **Antennas and Satellite Dishes and Telecommunications Devices.**

Refer to the Chapter 10, Article 13 of the Hayward Municipal Code for regulations of antennas, satellite dishes and telecommunications devices.

g. **Architectural Projections into Yards.**

Architectural features such as bay windows, cornices, canopies and awnings that are attached to the primary structure, and eaves may extend 2 feet into any required yard; landing places and open porches may extend 4 feet into a required rear yard.

h. **Automobile Dealerships (New, located on Mission Boulevard between 700 feet south of Harder Road and Highland/Sycamore.**

**Design and Performance Standards.**

Before occupancy all design and performance standards must be met to the satisfaction of Planning Director. The design of all structures shall be consistent with the City of Hayward Design Guidelines, the General Policies Plan, applicable neighborhood plans, and special design districts.

- (1) Parking shall be provided for employees and customers in accordance with the Off-Street Parking Regulations in addition to that provided for vehicle display. The employee/customer parking lot shall be clearly delineated from the auto display area. All parking and maneuvering areas shall be paved with Class B Portland Cement Concrete, or a minimum of 3-inch asphaltic concrete over a minimum of 6 inches aggregate base @ 95 percent compaction. This shall be accomplished to the satisfaction of the City Engineer prior to issuance of occupancy permits.
- (2) Signs shall be installed in accordance with the City of Hayward Sign Ordinance; all non-conforming signs shall be removed.

- (3) A trash/recyclables enclosure shall be provided, which is attractive and consistent in the design of the primary structure. The space provided for the storage of recyclable should be the same size as that provided for trash. The City's Solid Waste Manager shall approve a recycling plan for the dealership.
- (4) The site shall be adequately lighted for safety and security. Lighting fixtures shall be decorative and shall not shed light on adjacent residential areas.
- (5) All vehicle run-off does not enter the storm drain.
- (6) A Caltrans permit is required for any work within Mission Boulevard right-of-way.
- (7) Landscaping and irrigation shall be installed in accordance with plans prepared by a licensed landscape architect and submitted for review and approval by the City. Landscaping and irrigation plans shall comply with the City's *Water Efficient Landscape Ordinance*.
  - (a) A 6-inch high Class "B" Portland Cement concrete curb shall separate landscaped areas adjoining drives and/or parking areas.
  - (b) The parking area, excluding the auto display area, shall include one 15-gallon tree for every 6 parking stalls. Parking lot trees shall be planted in tree wells or landscape medians located within the parking area. Parking rows shall be capped with a landscape median. All tree wells and medians shall be a minimum 6-inch wide measured inside the curbs.
  - (c) Parking and loading areas shall be screened from both streets with shrubs of a type and spacing that will create a continuous 30-inch high hedge within two years.
  - (d) Landscaping shall be maintained in a healthy, weed-free condition at all times. Plants shall be replaced when necessary. Trees that are severely topped or pruned shall be replaced immediately, as determined by the City Landscape Architect.
- (8) Any fencing shall be constructed of decorative tubular or wrought metal fencing, except where the dealership abuts a residential district, in which case an 8-foot-high masonry wall shall be installed.
- (9) All other applicable City codes, including building, fire and community preservation codes, shall apply.
- (10) All project features, including buildings, paving, signs landscaping, shall be well maintained.
- (11) Violation of these conditions is cause for revocation of the use after public hearing before the duly authorized review body.
- (12) Any public address/telephone/employee communication system shall be maintained so as to not be audible outside the confines of the dealership property as determined by the Planning Director.

i. **Decks and Ramps.**

- (1) Decks and ramps 12 inches or less in height may be located in any yard.
- (2) Decks and ramps between 12 to 30 inches in height may be located in any rear or side yard but no closer than three feet to the rear or side property line.
- (3) Decks 30 inches or more in height shall conform to the minimum yard setback requirements of the primary building.
- (4) Decks located in hillside areas shall conform to the Hillside Design and Urban/Wildland Interface Guidelines.

j. **Drive-in Establishments - Special Standards and Conditions.**

(1) **Location and Design Criteria.**

In addition to the minimum Commercial Development Standards, the following requirements shall apply:

- (a) Drive-in uses shall not be located across a street from residential zoning districts, unless at least one street abutting the site is an arterial or major street and pedestrian safety measures are provided as determined necessary. This provision does not apply to commercial off-street parking lots.
- (b) Access to drive-in uses shall not be located next to the access to schools, parks, playgrounds, libraries, churches and other public and semi-public uses if pedestrian safety hazards would result.
- (c) Exterior storage and display of goods for sale or rent is not allowed.
- (d) All required yard areas abutting streets and not used for vehicle maneuvering or parking shall be landscaped. In all zoning districts a planter at least 10 feet wide shall be installed parallel to the street right-of-way or precise plan line except where the use is a drive-in restaurant, then a 15-foot-wide landscaped setback is required.
- (e) A minimum of 20 percent of the total site area shall be landscaped.
- (f) Except for driveways, corner lots shall have a landscaped triangular area formed by the street right-of-way lines and a line connecting them at points 30 feet from the rear or projected point of intersection of the street right-of-way line. (See Article 9, Hayward Traffic Code for visibility requirements.)
- (g) Fencing and Screening - Except for areas used for traffic circulation, or except where the drive-in functions as part of a larger development, for example, a shopping center where there is shared parking or access, a uniformly painted fence or masonry wall shall be maintained along all interior lot lines. Where any interior lot line abuts an R, A, MH, OS, or residential PD District, or a lot with residential uses, a masonry wall shall be constructed. The wall shall be at least 6 feet high but not exceed 8 feet, except within the required yard area abutting a right-of-way or precise plan line, in which case it shall not exceed four feet in height at grade measured on either side of the fence.
- (h) Where a drive-through aisle is located between the right-of-way and the primary structure, low shrubs and/or berms shall be installed within the landscape setback for visual buffering.

(2) **Requirements for Existing Drive-In Uses.**

An operator of an existing drive-in use who applies for a new use permit or modifications to an existing use permit shall conform to as many of the design and site plan standards for new uses as possible within the limits of the existing site layout and structural location.

(3) **Performance Standards for Drive-In Uses.**

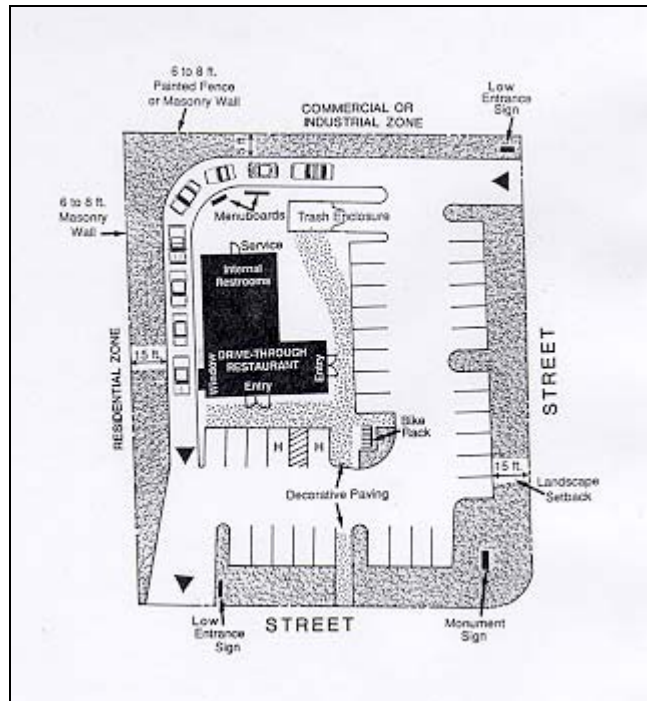
Drive-in uses shall be operated in a manner which does not interfere with the normal use of adjoining properties. If in the opinion of the Planning Director the provisions of this paragraph are being violated, the violations shall be grounds for reopening use permit hearings and adding conditions to control the violation. Performance standards include, but are not limited to, the following considerations, which, where appropriate, shall be

incorporated as conditions of approval in all use permits as determined by the Planning Commission:

- (a) Noise levels measured at the property line shall not exceed the level of background noise normally found in the area or 65 decibels, whichever is greater. Loud speakers shall not be audible from residentially zoned and developed properties.
  - (b) The premises shall be kept clean, and the operator shall make all reasonable efforts to see that no trash or litter originating from the use is deposited on adjacent properties. For drive-in restaurants or other uses which typically generate trash or litter, adequate trash containers, as determined by the Planning Director, shall be required and employees shall be required daily to pick up trash or litter originating from the site upon the site and within 300 feet of the perimeter of the property.
  - (c) Hours of operation, including deliveries to the site, shall be compatible with the needs and character of the surrounding neighborhood. For purposes of this section, the usual operating hours shall be considered to be between 6.30 a.m. and 11.00 p.m. on weekdays and 7:00 a.m. to 1:00 a.m. on weekends.
  - (d) No undesirable odors shall be generated on the site.
  - (e) The on-site manager of the use shall take whatever steps are deemed necessary to assure the orderly conduct of employees, patrons, and visitors on the premises.
  - (f) A copy of these performance standards and all conditional use permit conditions of approval shall be posted along side the necessary business licenses and be visible at all times to employees.
- (4) Automobile Service Stations - Additional Design Criteria.
- (a) The following operations are prohibited in conjunction with the operation of an automobile service station: auto body repair, major mechanical repair, and outside display of new or used vehicles or parts for sale.
  - (b) Exterior display of goods for sale or rent is not permitted, except the following uses which are subject to design and location approval:
    - (i) Vending machines.
    - (ii) Oil display cabinets.
    - (iii) Tire displays.
  - (c) Entry to lubrication bays and/or service areas shall be designed to minimize the impact on adjacent residential uses.
  - (d) Minimum facilities required:
    - (i) Two restrooms open to the public, one for each sex;
    - (ii) Equipment and storage area adequate to provide for operation and maintenance of station;
    - (iii) Minimum of one air and water outlet and window washing equipment and towels.
  - (e) Minimum Site Requirements:
    - (i) Building site: 20,000 square feet.
    - (ii) Frontage on one street: 140 feet. In the case of corner lots, frontage will be measured to the extension of the intersecting property lines
    - (iii) Setback for fuel pump islands: a distance equal to 15 percent of the depth of the lot, or 20 feet, whichever is less, measured from the street right-of-way or precise plan line.

- (f) Automobile service stations engaged in the concurrent sale of fuel and alcoholic beverages shall be permitted only with approval of a Conditional Use Permit, and shall comply with the following standards:
  - (i) There shall be no display of alcoholic beverages within five feet of the cash register unless in a permanently affixed cooler.
  - (ii) Advertising of alcoholic beverages at motor vehicle fuel island is prohibited.
  - (iii) There shall be no sale of alcoholic beverages from a drive-in window.
  - (iv) Alcoholic beverages shall not be displayed or sold from an ice tub.
  - (v) Advertising of liquor on motor fuel island is prohibited.
  - (vi) Self-illuminated advertising for liquor on buildings or windows is prohibited.
  - (vii) Employees on duty between the hours of 10 p.m. and 2 a.m. shall be at least 21 years of age to sell alcoholic beverages.
  
- (5) Drive-Through Restaurants.
  - (a) Drive-in or drive-through restaurants shall be prohibited within ½-mile radius of one another as measured from the building walls of existing or proposed buildings.
  - (b) For each drive-in restaurant a bicycle rack shall be installed with a capacity for at least five bicycles.
  - (c) Drive-through lanes installed in connection with drive-in restaurants shall have a capacity for at least eight vehicles, at 20 feet per vehicle.
  - (d) Pedestrian circulation areas located within drive-in restaurant developments with drive-up windows shall consist of decorative paving such as brick, paving stones, or Bomanite.
  - (e) Access to bathroom facilities located within drive-in restaurant developments shall be from within the structure, with no direct access from the parking area.
  - (f) Roof lights, refrigeration units or other extraneous features which are not integral parts of the main structure, inflexible building prototypes which result in an ability to meet setback and compatibility requirements, and unattractive building elevations visible to customers or passersby are prohibited.
  - (g) Identification signs for drive-in restaurants (excluding directional signs and the menu board) shall be limited to one monument sign not to exceed 10 feet in height and 36 square feet per face and two wall signs with letters not to exceed 18 inches in height. Total area for wall signs may include logos not to exceed 24 inches in height.
  - (h) All required yard areas abutting streets and not used for vehicle maneuvering or parking shall be landscaped. In all zoning districts a landscaped setback at least 15 feet wide shall be installed parallel to the street right(s) of way or precise plan line(s) and on interior property lines where drive-through aisles abut residential zoning districts.
  - (i) Minimum building site (lot area or lease area) shall be 25,000 square feet in area.
  - (j) Drive-through aisles shall not be located between the building and the right-of-way and pick-up windows shall not face the right-of-way unless their visibility is minimized through the use of innovative building architecture and mounded or bermed landscaping to minimize their visual impact from the street. Menu board shall be placed so as to not be visible from the street.

- (k) Drive-through restaurants shall have an architectural theme that is unique for a given area as specified by City standards and policies or as determined by the Planning Director; franchise architecture shall be avoided where possible.



(6) Drive-Through Coffee/Esspresso Shops

- (a) Drive-through coffee/esspresso shops shall be prohibited within ½-mile radius of one another as measured from the building walls of existing or proposed buildings.
- (b) Drive-through coffee/esspresso shop buildings shall not exceed 500 square feet in area.
- (c) Drive-through lanes for drive-up windows shall have a capacity for at least two vehicles, at 20 feet per vehicle.
- (d) Drive-through lanes shall consist of decorative paving such as brick, paving stones, or Bomanite.
- (e) Public bathroom facilities shall be provided inside the drive-through building, unless public bathroom facilities are located within 200 feet on the same property and are accessible during coffee shop business hours.
- (f) Roof lights, refrigeration units or other extraneous features which are not integral parts of the main structure, inflexible building prototypes which result in an ability to meet setback and compatibility requirements, and unattractive building elevations visible to customers or passersby are prohibited.
- (g) Identification signs for drive-through coffee/esspresso shops shall comply with the Hayward Sign Ordinance and shall be limited to one monument sign not to exceed 6 feet in height and two wall signs with letters not to exceed 18 inches in height. Total area for wall signs may include logos not to exceed 24 inches in height.
- (h) All required yard areas abutting streets and not used for vehicle maneuvering or parking shall be landscaped. In all zoning districts a landscaped setback at least 10

feet wide shall be installed parallel to the street right of way or precise plan line and on interior property lines where drive-through aisles abut residential zoning districts.

- (i) Minimum building site (lot area or lease area) shall be sufficient to accommodate the building and required circulation, maneuvering and parking.
- (j) Drive-through aisles and pick-up windows may be located between the building and the right-of-way, but their visibility should be minimized through the use of innovative building architecture and mounded or bermed landscaping to minimize their visual impact from the street. Menu board(s) shall be placed so as to not be visible from the street.
- (k) Drive-through coffee/espresso shops shall have an architectural theme that is unique for a given area as specified by City standards and policies or as determined by the Planning Director; franchise architecture shall be avoided where possible.

k. **Fences, Hedges, Walls.**

- (1) Fences, hedges and walls shall require approval by Planning Director or other approving authority, as determined by the Planning Director.
- (2) Fences, with the exception of uses relating to auto/RV sales, fences are discouraged in front and side street yards.
- (3) Fence, hedges and walls shall not exceed a height of 4 feet in a required front yard, side street yard or rear yard abutting a street.
- (4) A masonry wall not less than 6 feet in height, shall be required where any commercial district abuts any R, A, MH, OS, residential PD District, or other district where there is conforming residential development on the first floor (except adjacent to a required front or side street yard or abutting a street right-of-way). The masonry wall shall be constructed and maintained along the interior lot lines of such district abutted unless waived or another material is approved by the approving authority because the abutting activity or use is nonconforming, or the commercial activity or use is of low intensity and any impact can be otherwise mitigated.
- (5) For fences limited to a maximum of 4 feet in height, the height limit shall not be exceeded at grade measured on either side of the fence. For fences and walls required to be at least 6 feet high or greater, the height shall be at least the required on both sides of the fence or wall; barb or razor wire or similar security fencing is prohibited. Where a lot is situated at the intersection of two or more streets, fences, hedges and walls shall not be erected, placed, planted, or allowed to grow in such a manner as to obstruct intersection visibility, as contained in Ordinance No. 100 C.S., as amended, Hayward Traffic Code, Sections 9.01 through 9.05, relating to Obstructions to Visibility at Intersections Prohibited, as the same are now in effect or which may hereafter be amended or replaced.

l. **Grading.**

All grading activity shall follow the grading and terrain design standards of the City of Hayward Subdivision Ordinance, Design Guidelines and Hillside Design and Urban/Wildland Interface Guidelines.

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m. **Landscaping.**

(1) **Landscape Areas.**

- (a) Required front, side, side street, and rear yard areas shall be landscaped except for permitted driveways, and walkways. All other areas not utilized for structures or paving shall be landscaped unless otherwise authorized by the Planning Director or other approving authority because of site constraints, existing or adjacent site conditions, or phased development.
- (b) Parking is prohibited within required front and side street yards. Where no front or side street yards are required:
  - (i) A landscape strip at least 10 feet wide, unless a wider strip is otherwise required by the approving authority, shall be installed between accessory parking areas and all existing or future street rights-of-way; and
  - (ii) The area between all buildings and existing or future street rights-of-way shall be landscaped unless waived by the approving authority.
- (c) Required landscaped areas shall be planted with water-conserving trees, shrubs, turf grass, ground cover, or a combination thereof. The sole use of bark, decorative paving, or decorative rock shall not be allowed in required landscape areas.
- (d) Where any landscaped area adjoins driveways or parking areas, Class B Portland Cement concrete curbs shall be constructed to a height of 6 inches above the finished pavement.

(2) **Buffer Trees/Landscaping.**

- (a) A minimum of one 15-gallon buffer tree shall be planted for every 20 lineal feet of property line, where a required side or rear yard abuts an A, R, MH, OS, or residential PD District.
- (b) Masonry walls, solid building walls, trash enclosures, and/or fences facing a street or driveway shall be buffered with continuous shrubs or vines.

(3) **Parking Lot Trees/Planters.**

- (a) Parking areas shall include a minimum of one 15-gallon parking lot tree for every six parking stalls, except where restricted because of design constraints.
- (b) Parking lot trees shall be planted in tree wells or landscape medians located within the parking area, unless an alternative location is approved by the Planning Director. Required street and buffer trees shall not qualify as parking lot trees.
- (c) The minimum dimension of any tree well or landscape median shall be 5 feet, measured from back of curb.
- (d) The end of parking rows shall be capped with landscape medians, except where space is restricted because of existing site conditions.
- (e) Parking and loading areas shall be buffered from the street with shrubs, walls, or earth berms, as determined by the Planning Director. Where shrubs are used for buffering, the type and spacing of shrubs shall create a continuous 30-inch-high screen within 2 years.

(4) **Street Trees.**

Street trees shall be planted along all street frontages at a minimum of one 24-inch box or larger tree per 20 to 40 lineal feet of frontage or fraction thereof, except where space is restricted due to existing structures or site conditions.

(5) **Landscaping Near BART.**

- (a) Parcels abutting, or within 500 feet and in direct view from the BART right-of-way shall include a minimum 10-foot-wide landscape strip along the property line(s) abutting or in view from the BART right-of-way.
  - (b) A minimum of one 15-gallon buffer tree shall be planted for every 20 lineal feet of property line. The approving authority may waive the requirement if it would not accomplish the intent of City policies as they relate to landscaping due to existing structures or other obstructions to viewing landscaping.
- (6) **Irrigation.**  
Within all required landscaped areas, an automatic water efficient irrigation system shall be installed upon initial construction of any building or substantial alteration to any building or site.
- (7) **Tree Preservation.**
  - (a) Trees shall be preserved in accordance with the Tree Preservation Ordinance with measures included for tree protection during the construction period.
  - (b) A tree removal permit is required prior to removing any tree 30 inches or larger in trunk circumference (or approximately 10 inches or larger in trunk diameter), measured two feet above the ground.
- (8) **Maintenance.**
  - (a) After initial installation, all plantings shall be maintained in a reasonably weed-free and litter-free condition, including replacement where necessary as determined by the Planning Director.
  - (b) Required street, parking lot, and buffer trees shall not be severely pruned, topped, or pollarded (cut back to the trunk).
- n. **Lighting, Exterior.**  
Exterior lighting and parking lot lighting shall be provided in accordance with the Security Standards Ordinance (No. 90-26 C.S.) and be designed by a qualified lighting designer and erected and maintained so that light is confined to the property and will not cast direct light or glare upon adjacent properties or public rights-of-way. Such lighting shall also be designed such that it is decorative and in keeping with the design of the development.
- o. **Outdoor Storage.**  
All uses shall be conducted wholly within enclosed buildings. Minor open storage is a secondary use and is permitted, provided the materials, products, or equipment stored are necessary to the operation of a use being conducted on the site; storage is not placed within required yard or parking areas, and the storage is compatible with adjoining uses, as determined by the Planning Director (for example, adequately screened, set back or not too high, and not visually unpleasant as with outside storage of appliances in conjunction with appliance sales/service).
- p. **Parking, Driveways and Paving.**  
Parking, driveways and paving for commercial uses shall be provided in accordance with the City of Hayward Off-Street Parking Regulations, Standard Details, and the following criteria:
  - (1) **Parking Spaces Required.**  
Refer to the specific parking space requirements contained in the Off-Street Parking Regulations.

(2) Parking Space Dimensions.

- (a) Standard car parking spaces shall be a minimum of 9 feet wide by 19 feet long.
- (b) Compact car parking spaces shall be a minimum of 9 feet wide by 15 feet long.
- (c) Covered or uncovered parking spaces located adjacent to walls or support columns shall be increased in width by at least 1 foot on the effected side(s), to accommodate door swing.
- (d) Covered parking spaces shall provide a minimum unobstructed vertical clearance of 7 feet. Parking space areas shall be unobstructed by stairs, cabinets, utilities, etc.

(3) Parking Space Locations.

- (a) Parking spaces shall not be located within the required front yard or side street yard setback.
- (b) Parking spaces and driveways, not located under a building may be located in a required side and rear yard, but shall not be located within 5 feet of any side or rear yard property line or building. Unless wheel-stops are used, curbing for standard car or compact car parking spaces shall be setback 7 feet 6 inches and 7 feet, respectively, from a property line or building if a vehicular overhang is used.

(4) Driveways and Paving.

- (a) The minimum driveway width shall be 20 feet for a two-way driveway and 12 feet for a one-way driveway.
- (b) In no case should a driveway exceed one-third of the width of the property frontage width or 35 feet.
- (c) Parking and driveway surfaces shall be paved with asphaltic surface or comparable all-weather dustless material(s), such as bricks or pavers, as approved by Planning Director.

(5) Driveway Aisle Dimensions.

The minimum parking lot driveway aisle width shall be 26 feet for a two-way standard car aisle and 20 feet for a compact car aisle.

(6) Driveway Turnaround Requirement.

All commercial property shall provide a sufficient paved driveway turnaround to allow vehicles to exit property in a forward direction.

(7) Driveway Security Gates.

Refer to Chapter 10, Article 14 of the Hayward Municipal Code.

(8) Emergency Vehicle Turn-Around Requirement.

Where the farthest point of a structure(s) is located 150 feet or more from the point of street access, a turn-around area shall be provided which will accommodate the turning around of fire protection vehicles, unless otherwise approved by the Fire Prevention Bureau. (For further details or alternative design considerations contact the Fire Prevention Bureau.)

q. Retaining Walls.

- (1) Retaining walls which are not a part of walls of buildings shall not exceed 6 feet in height as measured from finished grade elevation to top of wall.
- (2) A maximum of two successive, approximately parallel retaining walls is permitted when they are separated by a minimum horizontal distance of 6 feet as measured between centerline of the walls.

- (3) Any additional successive walls shall require a minimum of 15 feet separation provided the required grading is in conformance with City standards and guidelines.
- (4) The sides of exposed exterior retaining walls shall be architecturally treated as approved by the Planning Director.
- (5) The Planning Director may administratively alter or waive any wall requirement, if, in the Planning Director's opinion, no practical alternative exists, the purpose of the regulation will not be compromised, and no detrimental impact will result.

r. **Roof-Mounted Equipment.**

Roof-mounted equipment, antennas, satellite dishes, support structures and similar devices shall be screened from public view as required by the Planning Director or other approval authority.

s. **Signs.**

Signs shall be of a design in harmony with the environment, shall not constitute excessive visual impact, shall not be hazardous to vehicular traffic, and shall be of a quality conducive to the development of commerce. (See the Sign Ordinance for specific regulations.)

t. **Surfacing.**

All open areas not landscaped shall be treated or paved with an all-weather, dustless material, such as an asphaltic surface, as approved by the Planning Director. Surfacing shall be permanently maintained, including replacement where necessary.

u. **Trash and Recycling Facilities.**

- (1) Trash and recycling facilities shall be adequately screened from view, utilizing a decorative wood or masonry wall or combination thereof compatible with the design of the primary building on the site.
- (2) Shall be located no further than 100 feet from the use it is designed to serve, unless the site topography is such that adhering to this standard would interfere with the collection of trash.

v. **Window Coverage.**

Transparent windows and doors of buildings occupied by businesses engaging in retail sales, all or a portion of which are within 5 vertical feet of the floor and which are visible from public rights-of-way or pedestrian walkways or are otherwise visible by the general public from the exterior, shall remain free of coverings and materials that prevent views into or out of the stores. Retail goods intended for sale, or goods being stored, or other coverings or materials shall be located no closer than 5 feet from a transparent window or door, unless they are located beneath or above a window and are not visible from public right-of-way or pedestrian walkways or are otherwise visible by the general public. This section shall not apply to signs or retail goods that are presented within or adjacent to a window and that are a part of a decorative window display, as determined by the Planning Director.

w. **Large Motion Picture Theaters.**

Large Motion Picture Theaters shall demonstrate the ability to provide on-site parking at the ratio of one (1) parking space for every four seats and to maintain or improve the existing

Level of Service at all affected intersections. In addition, a study acceptable to the Planning Director documenting the absence of negative impact upon the downtown of the opening of another Large Motion Picture Theater must accompany the application.