

City Of Hayward
Tenant Improvement Loan Program

CONTRACTOR REQUIREMENTS

INFORMATION:

All Contractors completing work as part of the Tenant Improvement Program need to provide the following information to the Business or Property Owner to forward it to the City Of Hayward's Redevelopment Agency.

Name of Company: _____

Name of Owner: _____

Name of Licensee: _____

Address of Licensee: _____

Contractor's License: Class _____ No. _____ Expiration Date: _____

Business Address: _____

City: _____ Zip: _____ Telephone: _____

Contractor's City of Hayward Business License Number:

_____ Contractor's Federal Employer Identification Number:

_____ _If no Federal ID Number, enter Social Security

Number: _____ **ATTACHMENTS REQUIRED:**

Please attach the following information:

1. Photocopy of Contractor's pocket license clearly showing class of license and expiration date
2. Photocopy of City Of Hayward Business License.
3. An original Certificate of Insurance (from your insurance carrier) showing general liability coverage in the minimum amount of \$300,000 for bodily injury and \$100,000 for property damage or \$400,000 combined coverage.
4. Attached is instructions for your insurer to fill out a CG 20 10 for additional insured.

Signature of Licensee

Date