



# Nonprofit Executive Seminar

Application for 2012 Cohort

*The purpose of the Nonprofit Executive Seminar is to help strengthen organizations that have the most potential to expand or improve services for Hayward residents, especially low-income residents.*

1. Applicant name	
2. Nonprofit organization	
3. Title	
4. Address	
5. Phone / email	

6. Is the applicant's organization currently an IRS-approved non-profit entity?  YES  NO
7. Is your organization a State of California approved non-profit entity?  YES  NO
8. How many years has the organization served Hayward residents? \_\_\_\_\_

9. What do you consider your organization's single greatest positive impact for Hayward residents?

10. Please attach of copy of your current resumé.  Resumé attached

**GENERAL QUESTIONS** (Expand text box or attach separate sheet if needed)

11. In your judgment, what is your organization's greatest area of strength? Explain why you are strong in this area.

12. In your judgment, what are the most important challenges facing your organization today? Explain why.

13. What is your organization's greatest area of weakness? What do you feel your organization needs to do to improve in this area?

14. What do you hope to gain for your organization and the clients it serves from your participation in the Nonprofit Executive Seminar?

**BIOGRAPHY** (This section will be shared with fellow participants)

15. Please write a brief bio (100 words or less) which can be distributed to your fellow participants in the cohort.

16. In general, aside from the challenging economy, in your opinion what is the current biggest challenge faced today by:

- a. Nonprofit Executive Directors:
- b. Nonprofit Boards of Directors:
- c. Nonprofit Program Staff:

## STATEMENT OF COMMITMENT

The Opening Session of the NONPROFIT EXECUTIVE SEMINAR will meet on January 27<sup>th</sup>, 2012 at the Hayward Main Library at 9:00 a.m. (half day). Attendance is mandatory. All other sessions of the NONPROFIT EXECUTIVE SEMINAR will meet half-days in the morning on the last Friday of each month, February through June (except the May meeting which will be Friday, May 18<sup>th</sup>.) Acceptance into the SEMINAR represents a significant investment in the selected participants; it is respectfully requested that all participants invest their time and effort to the program in return. Applicants selected will be expected to attend all sessions; exceptions may be made on a case by case basis provided absences are approved in advance. *Applicants should review the schedule of sessions to confirm their availability prior to signing the Statement of Commitment.*

Will your schedule (work and personal) allow you to make this commitment?  YES  NO

## SIGNATURE

I hereby submit my application to be considered as a participant in the NONPROFIT EXECUTIVE SEMINAR. I understand the purposes of the SEMINAR, and if I am selected to participate in the 2012 Cohort, I personally pledge to commit the time and resources necessary to successfully complete the program. **I understand that the January 27 session is mandatory, and that no exceptions will be made.**

**I understand the above commitments and fully agree to be bound by them in signing this application.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Organization

Resumé attached

Is this application being submitted in conjunction with a second application from another person in your organization? (Optional)  
 YES  NO

Name of second applicant: \_\_\_\_\_

## SUBMIT APPLICATION

Electronic submittals are strongly encouraged. Visit [www.library.hayward-ca.gov](http://www.library.hayward-ca.gov) to download the electronic application.

**Submit completed application by mail or electronically to:**  
Sean Reinhart, Director of Library and Community Services  
835 C Street, Hayward, CA, 94541  
[sean.reinhart@hayward-ca.gov](mailto:sean.reinhart@hayward-ca.gov), 510-881-7956

**DEADLINE FOR APPLICATIONS: DECEMBER 30, 2011**