CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 05/03/05
AGENDA ITEM _____
WORK SESSION ITEM WS 3

TO: Mayor and City Council

FROM: Director of Community and Economic Development

SUBJECT: FY 2005-06 Community Development Block Grant Funding Recommendations and Annual Action Plan

RECOMMENDATION:

It is recommended that the City Council review and comment on this report.

BACKGROUND:

Hayward is awarded an annual Community Development Block Grant (CDBG) Entitlement from the U.S. Department of Housing and Urban Development (HUD). A notice of the HUD-required public hearing on the CDBG Annual Action Plan, scheduled for the May 10 Council meeting, was published in *The Daily Review* on April 9, 2005 and citizen comments are being accepted from that date through the hearing.

Approximately $2,391,500 is available to fund eligible CDBG activities during FY 2005 – 06:

FY 2005 - 06 Entitlement Grant	$1,969,380
Projected Program Income	422,120
Available CDBG funds	$2,391,500

Administration costs for FY 2005-06 CDBG program are estimated at $430,000 including funds for HUD-required environmental reviews, support for the homeless Continuum of Care Council, and fair labor standards construction wage monitoring. The Projected Program Income includes $110,000 in anticipated Small Business Revolving Loan Fund (RLF) payments which will recycle into the fund for additional loans. The balance of funds available for other CDBG program activities is $1,851,500.

CDBG program income results primarily from loan pay-offs by residential borrowers: first-time homebuyers and housing rehabilitation clients who are refinancing or selling their homes. Because mortgage interest rates have continued to rise, substantially fewer loan recipients have refinanced, reducing the amount of residential program income. Congress has capped CDBG public services funding at 15% of the sum of FY 2005-06 entitlement grant plus previous year's program income to ensure that the Block Grant continues to be used for "bricks and mortar" community development improvements and housing. The decreased FY 2004-05 program income is reflected in a greatly reduced amount available for public services funding ($368,727) as compared to recent years

DISCUSSION OF CAC AND STAFF RECOMMENDATIONS:

Thirty proposals for CDBG funds were submitted totaling $3,169,332. During January 2005, staff conducted site visits with agencies that were first-time applicants and/or for projects that had not received funding recently or for newly-proposed projects. The Citizens Advisory Commission (CAC) Chair appointed an Application Review Committee (ARC) to evaluate proposals and recommend funding allocations. The ARC interviewed each applicant agency on Saturday, February 5. Staff also evaluated each proposal, participated in the ARC interviews and made preliminary recommendations. On February 16th, the ARC's recommendations were discussed by the full CAC which issued its preliminary recommendations.

The Appeals Hearing was conducted March 16th to provide an opportunity for applicants to respond to preliminary recommendations. The CAC heard appeals from five agencies: Salvation Army, Spectrum, Eden Council for Hope and Opportunity (ECHO), Early Adolescent Sobriety to Better A Youth (EASTBAY), and Associated Community Action Program (ACAP). The CAC discussed the appeals and made their final funding recommendations as did staff. FY 2005-06 CAC and Staff Recommendations and Conditions appear in Exhibit B.

Differences between CAC and staff recommendations are discussed below:

#	Proposal	Request	Staff	CAC
1	Housing Rehabilitation Loan Program	$575,000	$575,000	$506,935
5	BOSS Health & Safety Facilities Improvements	$130,000	$ 51,079	$ 76,079
7	EASTBAY Facility Acquisition	$200,000	$ 0	$125,000
11	Salvation Army Facility Improvements	$150,000	$ 50,000	$ 0
12	Tiburcio Vasquez Oral Health Services	$127,743	$127,743	$ 95,808
21	Family Violence Law Center (FVLC)	$ 60,000	$ 43,727	$ 38,727
27	Spectrum Hot Meals to Seniors in Congregate Living	$ 14,388	$ 9,388	$ 14,388

Housing Rehabilitation Loan Program (HRLP)
Staff recommends full funding while the CAC supports a reduction of $68,065, equivalent to 2 – 3 loans. Higher loan maximums are proposed ($35,000; $25,000 - mobile homes) to fully address health and safety deficiencies in aging homes and to cover increased construction costs.

Public Services
The CAC and staff agree on these recommendations except for off-setting $5,000 differences for FVLC and Spectrum Senior Meals. Both recommendations would decrease FVLC's funding from prior years, due to reduced CDBG funds, and the CAC recommends a higher funding for Spectrum's new project. However, this project is also recommended, with staff and Human Services Commission concurrence, for Social Services funding. Staff reasons that the combined funding is adequate for Spectrum while FVLC has greater need for the additional CDBG $5,000.

Neighborhood Facilities and Improvements
The CAC and staff differ significantly in evaluating some facilities projects' readiness for implementation. Staff recommends $50,000 to correct additional health and safety items at the Salvation Army's existing facility while the CAC would split these funds between BOSS and EASTBAY. Although both the ARC and the Commission originally agreed on no funding, at the appeal hearing the CAC found persuasive EASTBAY's progress towards starting a residential recovery center for adolescents and recommended $125,000 for the down payment to purchase a former convalescent facility located at 1782 B Street. Staff has two primary concerns regarding EASTBAY's proposal: appropriateness of the facility and site for this size program which requires a Conditional Use Permit, and lack of track record for the agency and its program model in working with adolescents. A full discussion of the EASTBAY project and the issues appears on page 7 of Exhibit B. Staff is recommending that the $125,000 in funding be allocated to Housing Rehabilitation ($68,065), the Tiburcio Vasquez project ($31,935), and BOSS ($25,000).

NEXT STEPS

A public hearing on the Community Development Block Grant Program is scheduled for May 10, 2005. Allocations adopted by Council will be included in the City's Annual Action Plan to be considered on May 10 and forwarded to HUD by May 15, 2005.

Prepared by:

Gail Patton
Neighborhood and Economic
Development Manager

Recommended by:

Sylvia Ehrenthal, Director of Community
and Economic Development

Approved by:

Jesús Armas, City Manager

Attachments: Exhibit A – FY 2005-06 Chart of Funding Recommendations
Exhibit B – FY 2005-06 CAC and Staff Recommendations and Conditions

EXHIBIT A

City of Hayward

FY 2005-06
COMMUNITY DEVELOPMENT BLOCK GRANT
FINAL FUNDING RECOMMENDATIONS CHART

#:	CATEGORY OF NEED	Funding Received in FY 04-05	Funding Requested for FY 05-06	Staff	Citizens Advisory Commission
	I. OWNERSHIP HOUSING				
	No applications were submitted in this category.				
	II. HOUSING REHABILITATION				
1.	Housing Rehabilitation Loan Program (City of Hayward)	$575,000	$575,000	$575,000	$506,935
2.	Minor Home Repair Program (City of Hayward)	$300,000	$350,000	$300,000	$300,000
	Subtotal:	**$875,000**	**$925,000**	**$875,000**	**$806,935**
	III. NEIGHBORHOOD FACILITIES AND IMPROVEMENTS				
3.	Acquisition of the B&GC Facility (City of Hayward)	$170,000	$133,330	$133,330	$133,330
4.	BACS - Hedco House	NEW	$39,380	$0	$0
5.	Building Opportunities for Self-Sufficiency (BOSS)	NEW	$130,000	$51,079	$76,079
6.	Community Resources for Independent Living (CRIL)	$35,325	$151,286	$90,000	$90,000
7.	Early Adolescent Sobriety to Better a Youth (EASTBAY)	NEW	$200,000	$0	$125,000
8.	Emergency Shelter Program / A Special Place Childcare Center	$96,000	$181,500	$0	$0
9.	HARD / Sunset Field Rehabilitation	$258,300	$184,250	$67,125	$67,125
10.	Kidango	NEW	$35,000	$20,000	$20,000
11.	Salvation Army	$50,000	$150,000	$50,000	$0
12.	Tiburcio Vasquez Oral Health Services	NEW	$127,743	$127,743	$95,808
30.	Eden Youth and Family Center	NEW	$23,000	$23,000	$23,000
22.	Hayward Community Gardens	$26,250	$25,000	$15,000	$15,000
	Subtotal:	**$635,875**	**$1,380,489**	**$577,277**	**$645,342**
	IV. PUBLIC SERVICES				
13.	Women on the Way	NEW	$9,500	$9,500	$9,500
14.	Afghan and International Refugees Support Services	NEW	$24,210	$0	$0
15.	Alameda County Community Foodbank	$30,000	$30,000	$30,000	$30,000
16.	Community Resources for Independent Living (CRIL)	$48,500	$55,000	$48,500	$48,500
17.	Eden Council for Hope and Opportunity (ECHO)	$145,000	$151,745	$102,612	$102,612
18.	Eden I&R: Roving Housing Resource Program	$35,000	$35,000	$35,000	$35,000
19.	Elegant Palace Foundation	NEW	$8,000	$0	$0
20.	Family Emergency Shelter Coalition	$26,600	$25,000	$0	$0
21.	Family Violence Law Center	$60,000	$60,000	$43,727	$38,727
23.	Human Outreach Agency	$40,000	$45,000	$40,000	$40,000
24.	Northern California Community Development	NEW	$30,000	$0	$0
25.	Seventh Step Foundation	NEW	$10,000	$10,000	$10,000
26.	Shelter Against Violent Environments (WINGS)	$49,300	$66,000	$40,000	$40,000
27.	Spectrum Community Services	NEW	$14,388	$9,388	$14,388
	Subtotal:	**$434,400**	**$563,843**	**$368,727**	**$368,727**
	V. ECONOMIC DEVELOPMENT				
28.	Associated Community Action Program (ACAP)	NEW	$250,000	$0	$0
29.	Community Child Care Coordinating Council (4-C's)	NEW	$50,000	$30,000	$30,000
	Subtotal:	**$0**	**$300,000**	**$30,000**	**$30,000**
	VI. COMMERCIAL REHABILITATION				
	No applications were submitted in this category.				
	GRAND TOTALS:	**$1,945,275**	**$3,169,332**	**$1,851,004**	**$1,851,004**

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 1

Applicant: City of Hayward
Project: Housing Rehabilitation Loan Program (HRLP)
Category of Need: Housing Rehabilitation

Amount Requested: **$ 575,000**
Citizens Advisory Commission Recommendation: **$ 506,935**
CED Staff Recommendation: **$ 575,000**

Agency Description:
Applicant is the City of Hayward.

Summary of Project Proposed for FY 2005-06:
The City's Housing Rehabilitation Loan Program (HRLP) provides property rehabilitation assistance on a city-wide basis to lower income homeowners. The objective of the program is to upgrade the housing stock and increase the supply of decent, safe, affordable housing throughout the City. In FY 05-06, the HRLP proposes to rehabilitate at least 12 homes by providing loans up to $35,000 ($25,000 for mobile homes).

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
HRLP	$575,000	FY 04-05
HRLP	$575,000	FY 03-04
HRLP	$575,000	FY 02-03
HRLP	$537,000	FY 01-02
HRLP	$575,000	FY 00-01

Comments:

Citizens Advisory Commission:
The need for this program is well established, as indicated by the waiting list of eligible applicants. This program increases the supply of safe, decent, and affordable housing for low-income, elderly, and/or disabled Hayward residents, through the renovation of existing housing stock. Funding is recommended in the amount of $506,935.

CED Staff:
The staff concurs with the CAC's rationale but recommends full funding to avoid reducing the number of clients served.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 2

Applicant: City of Hayward
Project: Minor Home Repair Program (MHRP) and Accessibility Program
Category of Need: Housing Rehabilitation

Amount Requested: **$ 350,000**
Citizens Advisory Commission Recommendation: **$ 300,000**
CED Staff Recommendation: **$ 300,000**

Agency Description:
Applicant is the City of Hayward.

Summary of Project Proposed for FY 2005-06:
The City's Minor Home Repair Program (MHRP) provides minor home repair and accessibility services to lower income households that are headed by people who have disabilities or are elderly. The program's services are intended to address deferred maintenance problems that can jeopardize the health and safety of the home occupants. Grants may also be made to improve accessibility for homeowners and tenants who have disabilities. During FY 05-06, the MHRP proposes to provide grants of up to $5,000 for at least forty-five Hayward residents.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
MHRP	$300,000	FY 04-05
MHRP	$300,000	FY 03-04
MHRP	$300,000	FY 02-03
MHRP	$225,000	FY 01-02
MHRP	$245,000	FY 00-01

Comments:

Citizens Advisory Commission:
This program continues to provide an important service to Hayward residents who have disabilities or who are elderly. Funding is recommended in the amount of $300,000.

CED Staff:
The demand for this program's services is very high, especially among low-income mobile home owners who have few resources to make repairs to meet the City's health and safety standards. Staff concurs with the CAC's funding recommendation.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 3

Applicant: City of Hayward
Project: Acquisition of the Former Boys and Girls Club Facility
Category of Need: Neighborhood Facilities and Improvements

Amount Requested: **$ 133,330**
Citizens Advisory Commission Recommendation: **$ 133,330**
CED Staff Recommendation: **$ 133,330**

Agency Description:
Applicant is the City of Hayward.

Summary of Project Proposed for FY 2005-06:
The City is requesting funds for the second (of twelve) year's mortgage payments to acquire the former Boys and Girls Club of Hayward facility, located on Ruus Road in south Hayward. The facility serves youth and adults in one of the City's lowest-income areas, and is considered an important resource for local residents. The Hayward Area Recreation and Park District (HARD) has worked closely with the City and has committed to providing program services at the site. The funds requested would be used exclusively for acquisition of the facility.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Acquisition of Former B&GC Facility	$170,000	FY 03-04

Comments:

Citizens Advisory Commission:
The CAC recognizes the importance of supporting the continuation of services to South Hayward youth and their families out of this facility. It is recommended that the amount requested be granted and that a funding plan to sustain future program operations be developed.

CED Staff:
Staff concurs with the CAC's recommendation.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 4

Applicant: BACS – Hedco House
Project: Replace Flooring
Category of Need: Neighborhood Facilities and Improvements

Amount Requested:	**$ 39,380**
Citizens Advisory Commission Recommendation:	**$ 0**
CED Staff Recommendation:	**$ 0**

Agency Description:
Since its inception in 1953, the Bay Area Community Services' (BACS) mission has been to improve the quality of life for people who have needs specifically related to age and/or disability. BACS's core services provide alternatives to institutionalization for Alameda County residents who are elderly or who suffer from chronic mental illness. The agency's programs include Senior Nutrition/Meals on Wheels, Affordable Home Care, Senior Transportation, Crisis Residential Program, and Adult Day Care. Hedco House (located in Hayward) provides a structured day program for 70 unduplicated Hayward residents who have severe and persistent mental illness.

Summary of Project Proposed for FY 2005-06:
Hedco House (in Hayward) requests $39,380 to replace vinyl tile flooring throughout the facility, and to make repairs to the wood sub-floor where necessary to ensure the new floor's durability and longevity.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Replace Interior & Exterior Paint	$47,000	FY 03-04
Power Flush Toilets, Air Conditioning Unit, Dishwasher	$15,500	FY 98-99

Comments:

Citizens Advisory Commission:
Based on the staff's site review, it appears that the identified problem areas of the floor consist primarily of cracked or peeling floor tiles. Approximately $18,000 remains unexpended from the Hedco House FY 2003-04 (completed) construction project budget. It is recommended that these funds be used to replace the damaged floor tiles in lieu of funding the replacement of flooring throughout the facility.

CED Staff:
Staff concurs with the Commission's recommendation.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 5

Applicant: Building Opportunities for Self-Sufficiency (BOSS)
Project: Rehabilitation at three Hayward sites (Pacheco Court, Meekland Place, and South County Shelter)
Category of Need: Neighborhood Facilities and Improvements

Amount Requested: **$ 130,000**
Citizens Advisory Commission Recommendation: **$ 76,079**
CED Staff Recommendation: **$ 51,079**

Agency Description:
BOSS was founded in 1972 to fight against the root causes of poverty and homelessness, and is dedicated to helping people who are poor, homeless, and/or have a disability, achieve health and self-sufficiency. BOSS operates three supportive housing programs in Hayward: the *South County Homeless Project*, a 24-bed homeless shelter serving single adults with mental illness; *Pacheco Court* which is comprised of 10 housing units for mentally ill adults with families and single adults; and *Meekland Place* which is 8 shared living housing units (serving 21 adults with mental illness).

Summary of Project Proposed for FY 2005-06:
BOSS requests $130,000 to address deferred maintenance issues at its three Hayward sites. The funds would be used to make repairs at the shelter, would replace failed heating systems and water heaters where necessary at Pacheco Court and Meekland Place; would replace the roof at Pacheco Court; replace single-paned glass windows and doors with more energy-efficient materials; remove tree roots that are damaging the sewer line and cracking the foundation at Pacheco Court, repair of stairs and handrails leading to the staff office at Meekland Place; and install screen doors on all the housing units.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A		

Comments:

Citizens Advisory Commission:
The CAC recommends funding for this project in the amount of $76,079, and further recommends that a portion of the funds be used to conduct an evaluation of the condition of the facilities, so that a realistic budget for correcting all the health and safety related problems may be developed. Funding is not recommended for use at the Alameda County-owned shelter site (on A Street).

CED Staff:
Staff recommends $51,079 to address the most serious deficiencies at Pacheco Court and Meekland Place.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 6

Applicant: Community Resources for Independent Living (CRIL)
Project: Installation of Energy-Efficient Windows and Improved Site Security
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: **$ 151,286**
Citizens Advisory Commission Recommendation: **$ 90,000**
CED Staff Recommendation: **$ 90,000**

Agency Description:
CRIL is one of 28 independent living centers in California, and has served mid- and southern Alameda County from its Hayward offices for thirty years. CRIL's mission is to support, empower, and teach skills to people with disabilities so that they can more effectively participate in community and daily life activities.

Summary of Project Proposed for FY 2005-06:
CRIL requests funds to increase the current facility renovation project budget so that the agency's single-paned aluminum windows may be replaced with energy-efficient windows, without the necessity of eliminating other important elements from the current scope of work. CRIL also requests funds to pay for site modifications as necessary, triggered by the City's own requirements (e.g., new trash enclosure). At the time of the application's submission, the requested amount included approximately $50,000 to pay for asbestos abatement, if necessary. Since that time, the flooring has been tested and results indicated the flooring material does not contain asbestos. Therefore, the requested amount is reduced to $100,000.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Interior Facility Rehabilitation Project	$ 35,325	FY 04-05
Interior Facility Rehabilitation Project	$100,000	FY 03-04

Comments:

Citizens Advisory Commission:
Since the submission of this application, it has been determined that the site modifications originally requested (e.g. new trash enclosure) will not be necessary. Consequently, the CAC recommends funding in the amount of $90,000 so that the project may be completed.

CED Staff:
Staff concurs with the CAC's recommendation.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 7

Applicant: Early Adolescent Sobriety to Better a Youth (EASTBAY)
Project: Residential Recovery Center for Adolescents (Facility Acquisition)
Category of Need: Neighborhood Facilities and Improvements

Amount Requested:	**$ 200,000**
Citizens Advisory Commission Recommendation:	**$ 125,000**
CED Staff Recommendation:	**$ 0**

Agency Description:
This is a start-up agency that proposes to open a 15-bed residential recovery facility at 1782 B Street, in Hayward for homeless or probationary adolescents aged 12 to 17 years whose previous criminal behavior and drug and alcohol abuse indicate the need for a structured residential program. The Program activities proposed include individual and group therapies, academic remediation, and non-clinical behavioral recovery, similar to 12-step programs. The agency has achieved site control via a lease-option agreement with the current owner, but requires a conditional use permit in order to be granted a Community Care license, which qualifies the agency to receive Foster Care payments for operations. The program has applied for a mortgage on the property to Bank of the West.

Summary of Project Proposed for FY 2005-06:
EASTBAY is requesting down payment assistance so the agency may purchase the building by December 2005.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A		

Comments:

Citizens Advisory Commission:
The CAC recommends $125,000 for down payment assistance based on EASTBAY's progress towards obtaining additional financing and licensing.

CED Staff:
Staff continues to have concerns about the feasibility of this proposed project, including: 1) availability of the required three months of operating expenses prior to receiving State licensure and County funding; 2) whether the proposed operating budget is reasonable given the absence of clarity on the bed-night rate to be awarded, actual staff costs and facility operating costs; and 3) the qualifications and experience of the staff responsible for program oversight and implementation. Staff also has questions about the appropriateness of this treatment model, originally designed for adult military veterans, for teens. The program requires a Conditional Use Permit, which was not applied for until mid-March and has yet to be heard by the Planning Commission. Initial neighborhood meetings indicate serious concerns regarding the facility. Staff believes that if a Conditional Use Permit were granted, the program could proceed on the basis of the lease currently in place for the property and that purchase of the property is not a precondition to the program's success.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 8

Applicant: Emergency Shelter Program (for) A Special Place Childcare Center
Project: Childcare Center Rehabilitation
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: **$ 181,500**
Citizens Advisory Commission Recommendation: **$ 0**
CED Staff Recommendation: **$ 0**

Agency Description:
A Special Place is comprised of two programs operating from separate buildings on the same parcel of land in Hayward: a preschool program and infant/toddler program. Both structures were originally purchased using (in part) City of Hayward CDBG funds. ESP has recently discontinued the infant/toddler program due to the program's inability to generate enough income to cover its expenses.

Summary of Project Proposed for FY 2005-06:
A Special Place is requesting funds to tear down and replace the building that currently houses its preschool program at A Special Place. The structure is a portable building, originally purchased and installed in part using City of Hayward CDBG funds in 1984.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Shelter Rehabilitation	$96,000	FY 04-05
Shelter/ASP Rehabilitation	$44,000	FY 03-04
Shelter/ASP Rehabilitation	$37,422	FY 02-03
Shelter Rehabilitation	$18,920	FY 01-02
Shelter Rehabilitation	$60,099	FY 00-01

Comments:

Citizens Advisory Commission:
Outstanding concerns remain regarding the condition of the preschool portable, and less expensive repairs would be a better alternative to total building replacement. While the applicant has indicated a desire and intent to resume infant/toddler care services out of this site in the future, it is not clear how program expenses will be covered at that time (as this was the reason for recently discontinuing these services). Based on these outstanding issues, funding for this project is not recommended.

CED Staff:
Staff concurs with the CAC's recommendation.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 9

Applicant: Hayward Area Recreation and Parks Department (HARD)
Project: Sunset Athletic Field Revitalization
Category of Need: Neighborhood Facilities and Improvements

Amount Requested: **$ 184,250**
Citizens Advisory Commission Recommendation: **$ 67,125**
CED Staff Recommendation: **$ 67,125**

Agency Description:
HARD is an independent special use district providing park and recreation services for the residents living within its jurisdiction, which includes parts of the City of Hayward, Castro Valley, San Lorenzo, and unincorporated areas of the Ashland, Cherryland, and Fairview districts. HARD is the largest independent recreation district in the State of California.

Summary of Project Proposed for FY 2005-06:
Phase 1 of the Sunset field rehabilitation project (irrigation) is complete. HARD is requesting funds to complete phase 2 of the Sunset Field rehabilitation project. Phase 2 includes turf installation, fence repair, replacement of bleachers and bathroom fixtures, roof repair on the bathroom/concession stand structure, and painting the backstops and score booths. At the agency's Application Review Committee interview, HARD's representative stated that due to cost under-runs on the project to date, HARD's funding request has been reduced from the original $184,250 to $92,125.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Sunset Field Rehabilitation	$ 258,300	FY 04-05

Comments:

Citizens Advisory Commission:
The CAC recommends funding in the amount of $67,125 to complete the primary elements of the project (i.e., installation of the turf). HARD is encouraged to seek additional funding from other sources as necessary to complete the remaining items contained in the original scope of work.

CED Staff:
The staff concurs with the CAC recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 10

Applicant: Kidango
Project: Childcare Center Floor Rehabilitation
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: **$ 35,000**
Citizens Advisory Commission Recommendation: **$ 20,000**
CED Staff Recommendation: **$ 20,000**

Agency Description:
Kidango operates 41 childcare centers located in Alameda, Santa Clara, and San Francisco counties. Two of Kidango's childcare centers are located in Hayward. Over 75% of the 2,400 children in Kidango's care each day are from low-income families who qualify for childcare subsidies. All families enrolled at Kidango pay fees based on a sliding scale according to family size and income. Kidango also offers parent education classes, mental health services for children and their families, and social services referrals.

Summary of Project Proposed for FY 2005-06:
Kidango is requesting funds to replace the carpet and sheet flooring at its Glen Berry childcare center with wood laminate flooring.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Playground Equipment	$37,059	FY 02-03
Playground Equipment	$61,000	FY 01-02
Kitchen Expansion	$23,867	FY 96-97
Playground Equipment	$35,150	FY 96-97
Portable Acquisition	$175,000	FY 94-95

Comments:

Citizens Advisory Commission:
$20,000 is recommended, provided a fully funded scope of work may be identified and scheduled so the funds may be promptly expended.

CED Staff:
The staff concurs with the CAC's recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 11

Applicant: Salvation Army
Project: Community Center
Category of Need: Neighborhood Facilities and Improvement

Amount Requested:	**$ 150,000**
Citizens Advisory Commission Recommendation:	**$ 0**
CED Staff Recommendation:	**$ 50,000**

Agency Description:
The Salvation Army operates a food pantry, distributes sack lunches, and offers a Sunday evening hot meal after chapel services. The Salvation Army also administers a PG&E-funded voucher program to assist low-income households facing PG&E shut off notices, provides information and referral, and has operated a City-funded motel voucher program.

Summary of Project Proposed for FY 2005-06:
The Salvation Army is requesting funds to rehabilitate its A Street facility, including updating the kitchen facilities, increasing office space (through reallocation of space, not by enlarging the building's footprint), furnace replacement, replacement of floor coverings, and cosmetic improvements. In FY 04-05 the Salvation Army received $50,000 in CDBG funds to address health and safety items at the site, including upgrading the electrical system.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
430 A Street Rehabilitation	$50,000	FY 2003-04

Comments:

Citizens Advisory Commission:
The CAC recommends $0 funding for the project, because the Salvation Army has money available from a locally-funded capital campaign drive that could be used for the project.

CED Staff:
The staff recommends $50,000 for the project on the condition that these funds be used to correct health and safety issues at the facility, including the kitchen.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 12

Applicant: Tiburcio Vasquez Oral Health Services
Project: Dental Clinic
Category of Need: Neighborhood Facilities and Improvement

Amount Requested:	**$ 127,743**
Citizens Advisory Commission Recommendation:	**$ 95,808**
CED Staff Recommendation:	**$ 127,743**

Agency Description:
Tiburcio Vasquez Health Center provides comprehensive primary care and ancillary services to medically indigent, low-income, primarily Latino residents of Southern Alameda County including Hayward. In 2003 Tiburcio Vasquez provided over 9,700 unduplicated individuals with comprehensive health care services, and an additional 6,000 people received psychosocial and other related support services. Tiburcio Vasquez is a federally qualified health center with two facilities located in Hayward (on Mission Boulevard, and at Tennyson High School).

Summary of Project Proposed for FY 2005-06:
Tiburcio Vasquez Health Center is requesting funds to purchase and install six dental chairs at its Hayward facility, in order to provide an estimated 3,000 unduplicated low-income Hayward residents with preventive and emergency dental services, as well as restorative and periodontal care.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A	-	-

Comments:

Citizens Advisory Commission:
There are few if any resources for dental care for under- and uninsured low-income Hayward residents. Funding is recommended in the amount of $ 95,808 to purchase and install dental chairs.

CED Staff:
The staff concurs with the CAC rationale, and recommends funding in the amount of $127,743.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 13

Applicant: Women on the Way
Project: General Operations Support
Category of Need: Public Services

Amount Requested: **$ 9,500**
Citizens Advisory Commission Recommendation: **$ 9,500**
CED Staff Recommendation: **$ 9,500**

Agency Description:
Women on the Way is a ten-bed non-sectarian residential recovery program for women who are addicted to drugs and/or alcohol. The facility is located in Hayward. Services include emergency shelter, hot meals, substance abuse counseling, drug education classes, peer support, and information and referral. In FY 03-04 the agency received an allocation of CDBG funding to acquire its building (completed), and in FY 04-05 $30,000 in CDBG funding was allocated to remodel one of the facility's restrooms to be ADA compliant (underway).

Summary of Project Proposed for FY 2005-06:
Women on the Way is requesting funds to help pay for CDBG-eligible operational expenses such as utilities, insurance, and program supplies and materials. The program is not requesting funds for staff costs.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
ADA-accessible restroom	$ 30,000	FY 04-05
Facility acquisition	$150,000	FY 03-04

Comments:

Citizens Advisory Commission:
Women on the Way provides the only Hayward-based residential recovery program that accepts homeless women on an emergency basis. Although the program has traditionally operated using exclusively volunteers and private donations, with the recent addition of a paid certified substance abuse counselor operational expenses (such as insurance) are anticipated to increase. Funding is recommended at the requested amount of $9,500.

CED Staff:
The staff concurs with the CAC's recommendation.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 14

Applicant: Afghan and International Refugees Support Services
Project: Fair Housing Counseling
Category of Need: Public Services

Amount Requested:	**$ 24,210**
Citizens Advisory Commission Recommendation:	**$ 0**
CED Staff Recommendation:	**$ 0**

Agency Description:
The Afghan and International Refugees Support Services agency encourages and supports its clients in their efforts to socially integrate into American life, encourages economic self-sufficiency for low-income families, and provides information and referral services. The agency has been located in Hayward for 15 years. Its primary clients are low-income immigrants and refugees from the countries of Afghanistan, Ethiopia, and Eritrea, whose inability to speak English presents a barrier to accessing existing support end educational services.

Summary of Project Proposed for FY 2005-06:
This request would provide funding for language-specific fair housing counseling, housing counseling services, and other housing related social services such as distribution of educational materials in clients' first languages. If funded, the agency would design a survey instrument to poll its clients so that their aggregate characteristics and perceived needs may be better understood.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A		

Comments:

Citizens Advisory Commission:
The proposed services are already offered in Hayward, although they may not be language-specific. It is suggested the applicant form partnerships with other agencies in order to facilitate language capacity in those service providers to better serve AIRSS's clients. Funding is not recommended for this project.

CED Staff:
This application lacked sufficient specificity in its Needs Statement (i.e., demographic information and service delivery strategy) that could have assisted in evaluating the necessity of the proposed services. The staff does not recommend funding for this project, however upon request will provide technical assistance to the applicant so that future applications may be more precise and competitive.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 15

Applicant: Alameda County Community Foodbank
Project: Food Distribution – Food Purchase Program
Category of Need: Public Services

Amount Requested: **$ 30,000**
Citizens Advisory Commission Recommendation: **$ 30,000**
CED Staff Recommendation: **$ 30,000**

Agency Description:
The Alameda County Community Food Bank is a private non-profit corporation that alleviates hunger by providing nutritious food and nutrition education to people in need, educating the public, and promoting public policies that address hunger and its root causes. The Food Bank is located on the former Oakland Army base; in 2003-04 the Food Bank distributed over twelve million pounds of food to over 300 local food pantries, soup kitchens, and homeless shelters - which in turn served approximately 120,000 meals per month during the same period of time.

Summary of Project Proposed for FY 2005-06:
The funding requested would pay for high nutrient food to be delivered to Hayward so that six local homeless shelters could incorporate the food into their served-meal menus, thereby reducing the amount of money needed from the shelters' budgets for the purchase of food.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Planned Purchase Food Program	$30,000	FY 04-05
Planned Purchase Food Program	$30,000	FY 03-04
Planned Purchase Food Program	$30,000	FY 02-03
Planned Purchase Food Program	$25,000	FY 01-02
Planned Purchase Food Program	$25,000	FY 00-01

Comments:

Citizens Advisory Commission:
This program has been well-used by the Hayward shelters. Funding is recommended at the requested amount.

CED Staff:
The staff concurs with the CAC recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 16

Applicant: Community Resources for Independent Living (CRIL)
Project: Hayward Housing Counselor
Category of Need: Public Services

Amount Requested: **$ 55,000**
Citizens Advisory Commission Recommendation: **$ 48,500**
CED Staff Recommendation: **$ 48,500**

Agency Description:
CRIL's mission is to support, empower, and teach skills to people who have disabilities, so they are able to more fully participate in the community and in daily life activities. An important area of focus for CRIL is teaching clients about their rights and helping to develop their skills so clients are better prepared to achieve their goals. CRIL's services include a personal assistant registry, benefits advocacy, teaching independent living skills, peer support, and information and referral.

Summary of Project Proposed for FY 2005-06:
The proposed project would provide support services to assist low-income people who have disabilities to identify, secure, and maintain accessible and affordable housing placements. If funded, the housing counseling program would assist over 375 unduplicated Hayward residents. In addition, CRIL proposes to address housing discrimination through education and technical assistance to local businesses and agencies involved in housing or housing services. CRIL also increases opportunities for low-income Hayward residents who have disabilities, through systems change advocacy.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Housing Counseling	$48,500	FY 04-05
Housing Counseling	$48,500	FY 03-04
Housing Counseling	$42,000	FY 02-03
Housing Counseling	$40,000	FY 01-02

Comments:

Citizens Advisory Commission:
CRIL is mid- and south-County's sole independent living center. Low-income Hayward residents who have disabilities rely on CRIL's housing counseling program. While these services are highly valued, fewer CDBG resources are available to support programs in FY 05-06. Consequently, funding is recommended in the same amount that was allocated in FY 04-05.
CRIL – continue

CED Staff:
The staff concurs with the CAC's recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 17

Applicant: Eden Council for Hope & Opportunity (ECHO)
Project: Fair Housing, Tenant/Landlord, and Rental Assistance Programs
Category of Need: Public Housing

Amount Requested: **$ 151,745**
Citizens Advisory Commission Recommendation: **$ 102,612**
CED Staff Recommendation: **$ 102,612**

Agency Description:
ECHO Housing was founded in 1964 as a fair housing agency. The agency's mission is to ensure fair and equal access to housing in compliance with local and federal laws. ECHO provides services intended to prevent homelessness including education, intervention, mediation, and counseling services to tenants and landlords, and guarantees through its rental assistance program.

Summary of Project Proposed for FY 2005-06:
ECHO's application for FY 05-06 funding proposes to continue the provision of its Fair Housing, Landlord-Tenant, and Rental Assistance Programs. Objectives include: investigation of allegations of discrimination and follow-up as appropriate; the provision of mediation resulting in eviction prevention; and move-in assistance would be provided to 25 families.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Housing Counseling	$ 145,000	FY 04-05
Housing Counseling	$145,000	FY 03-04
Housing Counseling	$149,078	FY 02-03
Housing Counseling	$125,000	FY 01-02
Housing Counseling	$147,218	FY 00-01

Comments:

Citizens Advisory Commission:
Due to a reduction in the availability of CDBG resources to support projects in FY 05-06, the CAC recommends funding this agency in the amount of $102,612. This includes a condition that all three programs, including the Rental Assistance Program, remain in operation to serve City of Hayward residents.

CED Staff:
The staff concurs with the CAC's recommendation, rationale, and condition of funding.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 18

Applicant: Eden I&R: Roving Housing Resource Program (RHRP)
Project: Eden I & R
Category of Need: Public Services

Amount Requested: **$ 35,000**
Citizens Advisory Commission Recommendation: **$ 35,000**
CED Staff Recommendation: **$ 35,000**

Agency Description:
Eden I&R was founded in 1976 to provide information regarding, and referrals to, local social service providers. Today, Eden I&R's databases provide detailed information about over 1,250 local or regional service providers, and 49,000 units of affordable housing in Alameda County. The Community Housing and Information Network (CHAIN) links thousands of people every year to housing resources, and Eden I&R has the capacity to provide referrals in English, Cantonese, Spanish, and Vietnamese.

Summary of Project Proposed for FY 2005-06:
Eden Information and Referral requests funds to support the Roving Housing Resource Program, which provides clients at Hayward homeless shelters with a combination of housing case management services, access to the agency's affordable housing database, and (shelter) staff training in order to transition homeless individuals and families from emergency shelters into stable housing as efficiently as possible.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
RHRP	$35,000	FY 04-05
RHRP	$35,000	FY 02-03
RHRP	$25,000	FY 01-02
RHRP	$23,000	FY 99-00

Comments:

Citizens Advisory Commission:
The CAC recommends funding at the requested amount, with a condition that the work program be designed in consideration of participating shelters' input.

CED Staff:
The staff concurs with the CAC recommendation, rationale, and condition of funding.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 19

Applicant: Elegant Palace Foundation
Project: Scholarship Program
Category of Need: Public Services

Amount Requested:	**$ 8,000**
Citizens Advisory Commission Recommendation:	**$ 0**
CED Staff Recommendation:	**$ 0**

Agency Description:
The Elegant Palace Foundation is a non-profit organization that focuses on intervention for at-risk adolescent females who are placed in residential group homes, and low-income women in recovery from drugs and alcohol abuse and addiction. The Elegant Palace Foundation is a participant in Alameda County's Welfare to Work program, and provides career training in the cosmetology industry.

Summary of Project Proposed for FY 2005-06:
The agency's request would provide tuition for one low-income Hayward resident enrolled in the Elegant Palace's School of Cosmetology.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A	-	-

Comments:

Citizens Advisory Commission:
The proposed activities are not clearly housing-related, therefore, this project is not eligible under City of Hayward guidelines. Funding is not recommended.

CED Staff:
The staff concurs with the CAC's recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 20

Applicant: Family Emergency Shelter Coalition (FESCO)
Project: Housing Case Management
Category of Need: Public Services

Amount Requested: **$ 25,000**
Citizens Advisory Commission Recommendation: **$ 0**
CED Staff Recommendation: **$ 0**

Agency Description:
FESCO's mission is to serve homeless families, using approaches that instill or restore dignity, self-respect, and self-reliance, so that families and their individual members are strengthened. FESCO operates a 24-bed emergency shelter for families, as well as two separate sites that provide transitional housing and support services for families.

Summary of Project Proposed for FY 2005-06:
FESCO requests funding for case management services in support of housing for clients staying at the agency's emergency shelter or transitional housing programs.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Hsg Case Management	$26,600	FY 04-05
Hsg Case Management	$35,000	FY 03-04
Banyan House	$100,000	FY 01-02
3rd St. Trans. Housing	$200,000	FY 97-98

Comments:

Citizens Advisory Commission:
Due to the much-reduced availability of CDBG funds, the CAC does not recommend funding for this project. However, in addition to case management services already provided by FESCO, clients will have the opportunity to access supplemental housing services through Eden I&R's Roving Housing Resource Specialist program.

CED Staff:
Case management has traditionally been an essential component of FESCO's shelter program, and inasmuch as FESCO's clients' presenting problem is homelessness, the program's case managers have always provided a measure of housing counseling, referral, and placement. In some years, these basic services have been supplemented by the more specialized Roving Housing Resource Specialist program, as is proposed to be the case for FY 05-06. In this year of reduced CDBG funding availability, funding for additional housing services at FESCO is not recommended.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 21

Applicant: Family Violence Law Center
Project: Domestic Violence Services Collaboration
Category of Need: Public Services

Amount Requested: **$ 60,000**
Citizens Advisory Commission Recommendation: **$ 38,727**
CED Staff Recommendation: **$ 43,727**

Agency Description:
The Family Violence Law Center (FVLC) was founded in 1978 in order to meet the legal, emotional, and economic needs of female and child victims of domestic violence. Services the agency provides include emergency overnight motel vouchers, crisis counseling, 24 telephone hotline, family law attorney services, victim advocacy within the criminal justice system, emergency funds for rental assistance and food, and weekly peer counseling groups for battered women.

Summary of Project Proposed for FY 2005-06:
This proposal requests funds to continue to provide legal services including in-court representation for victims of domestic violence. During FY 05-06, the project would provide legal assistance and counseling to at least 225 unduplicated Hayward victims of domestic violence. In addition, the FVLC would continue to operate its Overnight Emergency Response Team program (ONERT) in Hayward, which provides immediate on-site assistance to women and their children after incidents of domestic violence (i.e., meal and motel vouchers, crisis counseling).

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Family Violence Law Center	$60,000	FY 04-05
Family Violence Law Center	$60,000	FY 03-04
Family Violence Law Center	$50,000	FY 02-03

Comments:

Citizens Advisory Commission:
The services described have received support from both the City's Social Services and CDBG funding programs over the last few years. The project continues to be valued. However, due to the reduced availability of CDBG resources, it is recommended that funding be reduced to $38,727 in FY 05-06.

Family Violence Law Center (continue)

CED Staff:
Staff agrees with the CAC's evaluation and rationale for reducing funding. However, it is staff's recommendation that this project be supported in the amount of $43,727 in FY 05-06. The Commission's recommendation is less than the staff's due to the Commission's desire to support other projects at higher levels.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 22

Applicant: Hayward Community Gardens
Project: Hayward Community Gardens
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: **$ 25,000**
Citizens Advisory Commission Recommendation: **$ 15,000**
CED Staff Recommendation: **$ 15,000**

Agency Description:
The Hayward Community Gardens is an all-volunteer membership organization that provides opportunities for low-income families to supplement their grocery budgets by growing their own fruits and vegetables. The Gardens' main site is comprised of 205 individual plots. The City's support of this program makes it possible for the annual per plot rent to be maintained at an affordable level for low-income families.

Summary of Project Proposed for FY 2005-06:
The Hayward Community Gardens requests funding to pay for utilities, insurance, field supplies building materials, and other costs related to its operations.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Community Gardens (greenhouse)	$11,250	FY 04-05
Community Gardens	$15,000	FY 04-05
Community Gardens	$25,000	FY 03-04
Community Gardens	$25,000	FY 02-03
Community Gardens	$15,000	FY 01-02

Comments:

Citizens Advisory Commission:
The CAC concurs with the staff's recommendation and rationale.

CED Staff:
Per guidance received from HUD, if the City funds exclusively utilities expenses with CDBG funds, the project may be categorized as a Neighborhood Facilities project, and would not be subject to the 15% Public Services cap. Therefore, funding in the amount of $15,000 is recommended to pay for CDBG-eligible utilities.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 23

Applicant: Human Outreach Agency
Project: Direct Client Services
Category of Need: Public Services

Amount Requested: **$ 45,000**
Citizens Advisory Commission Recommendation: **$ 40,000**
CED Staff Recommendation: **$ 40,000**

Agency Description:
The Human Outreach Agency is a twenty-bed homeless shelter that serves adult males. Founded in 1978, the agency provides shelter and meals, as well as case management and referrals to other support service providers as appropriate. The program is staffed twenty-four hours per day, and administers random drug testing (when symptoms of intoxication are apparent) in order to maintain a clean and sober environment.

Summary of Project Proposed for FY 2005-06:
This proposal requests funds that would be used to support the program's weekend and overnight counselors, and the case manager, who works weekdays. The case manager is responsible for working with each client to develop individual goals, and for monitoring each client's progress to ensure the goals in each caseplan are appropriate and achievable. Weekend and overnight staff coverage is required as a condition of funding in order to maintain a safe and secure physical environment.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Direct Client Services	$40,000	FY 04-05
Direct Client Services	$40,000	FY 02-03
Direct Client Services	$25,000	FY 01-02
Direct Client Services	$45,000	FY 00-01

Comments:

Citizens Advisory Commission:
The Human Outreach Agency is mid-County's only shelter for homeless single men. Funding is recommended at $40,000.

CED Staff:
The staff concurs with the CAC's recommendation and rationale, and further condition its recommendation on the provision of 24-hour shelter staff coverage, and the development and maintenance of appropriate financial management policies and instruments to address deficiencies revealed in the recent audit.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 24

Applicant: Northern California Community Development (NCCD)
Project: Financial Education Workshops
Category of Need: Public Services

Amount Requested:	**$ 30,000**
Citizens Advisory Commission Recommendation:	**$ 0**
CED Staff Recommendation:	**$ 0**

Agency Description:
NCCD is a faith-based, non-profit organization conceived over ten years ago in order to promote the self-sufficiency of low-income people living in southern Alameda County. Glad Tidings Church in Hayward provides the site for the NCCD offices, including the Community Campus where most of NCCD's services are provided.

Summary of Project Proposed for FY 2005-06:
The requested funding would expand an existing program that provides financial literacy workshops for CalWORKS participants, in order to provide the same classes for non-CalWORKS adults who are also low-income and would likewise benefit from the financial curriculum. The financial planning segment would be personalized according to each family's circumstances in order to maximize the likelihood of follow-through by the program's participants. Overall program objectives include homeownership and entrepreneurship. Approximately 175 clients would be served by the proposed project if it is funded at the requested level.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A		

Comments:

Citizens Advisory Commission:
Although the services proposed would take place within the context of a homebuyer program, the funding requested would pay for a non-housing related program element, and therefore funding for this project is not recommended.

CED Staff:
Staff concurs with the CAC's recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 25

Applicant: Seventh Step Foundation
Project: Direct Client Services
Category of Need: Public Services

Amount Requested: **$ 10,000**
Citizens Advisory Commission Recommendation: **$ 10,000**
CED Staff Recommendation: **$ 10,000**

Agency Description:
Seventh Step Foundation is a twenty-four bed residential program located in Hayward that provides emergency housing and support services to adult male homeless parolees. The agency provides shelter, hot meals, and a structured program of social model recovery services and case management (which focuses assistance in the following areas: recovery, finances, employment, physical/mental health, and housing).

Summary of Project Proposed for FY 2005-06:
Funding in the amount of $10,000 is requested for the purchase of food items throughout the year, such as meat, poultry, dairy products, and fresh produce. In previous years, these items were funded by a grant from FEMA. However this year, due to an administrative oversight, the agency missed the FEMA application deadline. This grant will be used exclusively for the purchase of food.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Facility Rehabilitation	$179,375	FY 02-03

Comments:

Citizens Advisory Commission:
The CAC recommends funding for this project in the requested amount, however conditions the funding on the provision of technical assistance by City staff to ensure the timely submission of the agency's 2006 FEMA application.

CED Staff:
The staff concurs with the CAC's recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 26

Applicant: Shelter Against Violent Environments (WINGS)
Project: WINGS Transitional Housing Program
Category of Need: Public Services

Amount Requested: **$ 66,000**
Citizens Advisory Commission Recommendation: **$ 40,000**
CED Staff Recommendation: **$ 40,000**

Agency Description:
Shelter Against Violent Environments (SAVE) was founded in 1976 as an all-volunteer organization to address the problem of domestic violence in the community. SAVE's mission is to promote alternatives to domestic violence through support services, advocacy, and education, and to assist domestic violence victims and their families to end the cycle of violence. SAVE provides counseling, safe housing, and programs to assist victims of violence become emotionally and economically self-sufficient.

Summary of Project Proposed for FY 2005-06:
The SAVE WINGS project provides 15 below market rate units of transitional housing as well as support services for female survivors of domestic violence and their children. WINGS proposes to provide stable, low-cost housing for these families, for up to 18 months, and requires each family to participate in individualized case management and support services. The WINGS site is staffed 24 hours per day.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
WINGS Overnight Staffing	$49,300	FY 04-05
WINGS Overnight Staffing	$49,300	FY 03-04
WINGS Overnight Staffing	$66,329	FY 02-03
WINGS Overnight Staffing	$50,000	FY 01-02

Comments:

Citizens Advisory Commission:
It is expected that the WINGS project will be under construction for approximately four months during FY 05-06. The City's CDBG funding is specifically for the provision of late night and weekend staffing, which will not be necessary while construction is underway. Therefore funding is recommended in the reduced amount of $40,000.

CED Staff:
The staff concurs with the CAC's recommendation.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 27

Applicant: Spectrum Community Services
Project: Senior Meals Program
Category of Need: Public Services

Amount Requested:	**$ 14,388**
Citizens Advisory Commission Recommendation:	**$ 14,388**
CED Staff Recommendation:	**$ 9,388**

Agency Description:
Spectrum Community Services is located in Hayward and serves low-income elderly residents of Alameda County. In addition to a senior nutrition program, Spectrum has two other programs focused on assisting older adults: 1) Senior Support Division, and 2) Senior Employment Division. Spectrum also works with adult children of seniors, to help them review and consider various alternatives regarding the care of their aging parents.

Summary of Project Proposed for FY 2005-06:
This project would deliver hot meals to nearly two hundred seniors who live in low-income senior housing. Well-balanced meals would be served at congregate meal sites, thereby ensuring a measure of balanced nutrition, as well as providing a means of social support and interaction. These two elements are intended to help maintain these seniors' independence as long as practicable. The proposed sites are: Josephine Lum Lodge, Eden Garden Estate Mobile Home Park, Spanish Ranch I, and Hayward Mobile Country Club.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A		

Comments:

Citizens Advisory Commission:
The CAC recommends funding in the amount of $14,388 to help pay for meal services provided to seniors in the facilities where they live.

CED Staff:
Staff agrees that this project should be supported, however, in order to fund other recommended programs, it is suggested that $9,388 be allocated to this project. (This is in addition to recommended Social Services funding; the combined funding will result in full funding for Spectrum.)

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 28

Applicant: Associated Community Action Program (ACAP)
Project: Employment Training
Category of Need: Economic Development

Amount Requested:	**$ 250,000**
Citizens Advisory Commission Recommendation:	**$ 0**
CED Staff Recommendation:	**$ 0**

Agency Description:
The Associated Community Action Program (ACAP) was created in1974 to serve as this region's community action agency. ACAP's purpose is to administer federal Community Services Block Grant (CDBG) funds for the local jurisdiction, in order to create opportunities for low-income people to become economically more self-sufficient. For example, ACAP campaigned for the implementation of Alameda County's earned income tax credit program, *Earn it! Keep It! Save It! Campaign.*

Summary of Project Proposed for FY 2005-06:
The MicroPOWER program would collaborate with the Alameda County One-Stop, the Employment Development Department, CEO Women, the Hayward Adult School, and the Oakland Business Development Corporation to educate and train young people ages 16 - 22 in the principles and practical aspects of entrepreneurship.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A		

Comments:

Citizens Advisory Commission:
ACAP's proposal did not follow the City's RFP format, and perhaps as a result of that did not provide enough specificity to evaluate the likely impact of the project on the City's low-income residents. A $250,000 allocation would be rather large by City standards, and although the application provided a general County-wide overview of the project, the application was not competitive with other applications that proposed activities that would address the specific acute needs of the Hayward community in measurable ways. Funding for this project is not recommended.

CED Staff:
The staff concurs with the CAC's recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 29

Applicant: Community Child Care Coordinating Council (4C's)
Project: Spanish-Speaking Childcare Provider Training
Category of Need: Economic Development

Amount Requested: **$ 50,000**
Citizens Advisory Commission Recommendation: **$ 30,000**
CED Staff Recommendation: **$ 30,000**

Agency Description:
The 4-C's of Alameda County is located in Hayward and offers families assistance in locating appropriate licensed providers of childcare; 4-C's also provides parenting classes, information and referral, and newsletters updating the community regarding issues and events that impact services to children, particularly child care. The 4-C's administers programs for CalWORKS participants, and sponsors the USDA Child Care Food Program, which ensures that children receive nutritious meals while in child care.

Summary of Project Proposed for FY 2005-06:
The Child Care Initiative Project provides technical assistance and training to unlicensed providers of small family day care centers in order to achieve licensure. If funded, sixteen providers would receive services to help them attain licensure. In previous years, this project was funded using City of Hayward Social Services Funding. Per HUD guidance, this is an eligible CDBG activity in the Economic Development category of funding (as a microenterprise activity).

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
N/A		

Comments:

Citizens Advisory Commission:
Affordable, safe, local childcare is an ongoing need among the City's lower-income families. This has been a well-used, well-received program that has operated effectively with Social Services funding, and as an eligible CDBG microenterprise activity, would have the capacity to expand its clientele. Funding is recommended in the amount of $30,000.

CED Staff:
The staff concurs with the CAC's recommendation and rationale.

FY 2005-06 CDBG FINAL RECOMMENDATIONS

Proposal #: 30

Applicant: Eden Youth and Family Center
Project: Childcare Facility Rehabilitation
Category of Need: Neighborhood Facilities and Improvement

Amount Requested: **$ 23,000**
Citizens Advisory Commission Recommendation: **$ 23,000**
CED Staff Recommendation: **$ 23,000**

Agency Description:
Eden Youth and Family Center is located in south Hayward, and provides an array of social services to support the low-income families residing in the surrounding neighborhood. On-site programs include: State licensed childcare, Early Headstart, Community Day School, Tattoo Removal Program, the Intel Computer Clubhouse, and the Silva Pediatric Health and Dental Clinic.

Summary of Project Proposed for FY 2005-06:
Eden Youth and Family Center requests funds to replace the sinks, faucets, and countertops in the childcare classrooms, and to repair leaky walkway canopies so the walkways between the classrooms, restrooms, and parking lot would remain dry and safe on rainy days.

Previous CDBG Funding Awarded to Applicant:

Project	Amount	Fiscal Year
Facility Rehabilitation	$35,000	FY 01-02
Facility Rehabilitation	$15,000	FY 00-01
Facility Rehabilitation	$26,000	FY 99-00
Facility Rehabilitation	$ 5,000	FY 98-99
Facility Rehabilitation	$56,897	FY 97-98

Comments:

Citizens Advisory Commission:
Eden Youth and Family Center provides affordable infant, toddler, and child care for low income families in South Hayward. The proposed repairs would enhance the child care environment, and would keep the walkways from becoming wet and slippery on rainy days. While $23,000 is recommended to address the immediate needs that have been identified, the CAC strongly recommends that a long-term facility maintenance plan be developed and implemented by this organization.

CED Staff:

The staff concurs with the CAC's recommendation.